

REGULAR MEETING OF THE CITY COUNCIL OF POSTVILLE, IOWA

August 14, 2023

1. A regular meeting of the City Council of Postville, Iowa, in the Council Chambers at 147 N. Lawler St. On August 14, 2023, beginning at 7:00 p.m. with Dennis Koenig presiding.
2. On call of the roll, the following Council Members were present: Rebecca Engelhardt, Mary Engstrom, Ross Malcom, Devora Klein-Mahr. Absent: and Larry Moore.
* Moore arrived in chambers 7:06 p.m.
3. Council Member Malcom made a motion to approve the **agenda** as posted by the Clerk. Seconded by Engstrom. Carried 4:0.

The Pledge of Allegiance was recited by all in attendance.
4. A public hearing was held on the **voluntary annexation** of Zieglar CAT. No citizen present made comment. The hearing was closed. Council Member Engelhardt made a motion to adopt Resolution #1399-23 a resolution approving application for voluntary annexation. Seconded by Mahr. The roll was called ayes: Engelhardt, Engstrom, Malcom, Mahr and Moore. Nays: None. Carried 5:0
5. Maggie Burger, Speer Financial presented the annual **TIF report** to the City Council. Burger explained the current debt and how tax increment financing works.
6. Council Member Engstrom made a motion to adopt **Resolution #1401-23** A Resolution Approving a Memorandum of Understanding between the Iowa Department of Revenue and the City of Postville, Iowa for Participation in the State Offset Program. Seconded by Engelhardt. The roll was called ayes: Engelhardt, Engstrom, Malcom, Mahr and Moore. Nays: None. Carried 5:0.
7. Council Member Malcom made a motion to adopt **Resolution #1400-23** A Resolution Approving Iowa Department of Transportation (IDOT) 2023 Street Finance Report and Authorizing the Mayor and City Clerk to Sign name. Seconded by Engstrom. The roll was called ayes: Engelhardt, Engstrom, Malcom, Mahr and Moore. Nays: None. Carried 5:0.
8. Council reviewed the speed **camera policy** and discussed the allocation of funding for the cameras. Council Member Mahr made a motion to adopt the speed camera policy and allot the camera funding to the police department. Seconded by Engelhardt. Carried 5:0.
9. Council Member Moore made a motion to adopt **Resolution #712-23** an Ordinance Amending Chapter 167 (Zoning) of the Postville Iowa Code of Ordinances. Seconded by Engelhardt. The roll was called ayes: Engelhardt, Engstrom, Malcom, Moore and Mahr. Nays: None. Carried 5:0. Council Member Engelhardt made a motion to waive the second and third reading and final adopt. Seconded by Engstrom. The roll was called ayes: Engelhardt, Engstrom, Malcom, Mahr and Moore. Nays: None. Carried 5:0.
10. Council Member Malcom made a motion to adopt the third and final **Ordinance #710-23** an Ordinance Amending Chapter 3 (Municipal Infractions) of the Postville, Iowa Code of Ordinances. Seconded by Engelhardt. The roll was called ayes: Engelhardt, Engstrom, Malcom, Mahr and Moore. Nays: None. Carried 5:0.
12. Discussion was held on the **investigation bill** received from Jason Palmer. Council Member Malcom made a motion to pay the bill in October 2023 after amendment of the City budget. Seconded by Mahr. Carried 5:0.
13. Council Member Moore made a motion to adopt **Resolution #1402-23** A Resolution Approving the General Service Agreement between Guardian Training Service and the City of Postville. Seconded by Engelhardt. The roll was called ayes: Engelhardt, Engstrom, Malcom, Mahr and Moore. Nays: None. Carried 5:0.
14. Council Member Malcom made a motion to approve the **Engineering Agreement** from Erdman Engineering for Easement work in the amount of \$7,500. Seconded by Moore. Carried 5:0.
15. Council Member Malcom made a motion to approve the **consent agenda**
 - a. Approval of the minutes of the meeting of July 10 2023.
 - b. Departmental reports for the month of July 2023
 - (1) Treasurer and Clerk
 - (2) Police
 - (3) Swimming Pool
 - (4) Zoning Administrator
 - (5) Public Works
 - (6) Library
 - (7) Fire Department
 - c. Claims and transfers for August 14, 2023.
 - d. Tobacco Permit – Trevor Siebert/Kayd Cook.
 - e. Turner Hall Usage Request- NEICAC Head Start.
 - f. Reappointment Sara Turner-White Library BoardSeconded by Engstrom. Carried 5:0.

16. Council Member Engelhardt made a motion to approve the **resolution** for money to pay claims. Seconded by Engstrom. The roll was called ayes: Engelhardt, Engstrom, Malcom, Mahr and Moore. Nays: None. Carried 5:0.

CASH RECEIPTS for month July 2023

GENERAL	48,393.59
LIBRARY	79.95
SWIMMING POOL	5,320.91
RUT	28,129.92
EMERGENCY	253.83
T&A	3,329.47
CAPITAL IMP	634.61
TIF	17.08
DEBT	1,483.41
WATER	49,739.08
SEWER	52,420.27
STORM WATER	3,031.74
TREE/LANDSCAPE	1,982.01

RESOLUTION FOR THE APPROPRIATION OF MONEY

BE IT RESOLVED by the City Council of the City of Postville, Iowa, that there is hereby appropriated out of any funds in the City Treasury not otherwise appropriated in payment of all bills and miscellaneous claims this day allowed:

GENERAL FUND	66,681.90
ROAD USE FUND	19,232.81
TRUST & AGENCY FUND	10,056.95
LOCAL OPTION SALES TAX FUND	14,096.63
WATER FUND	56,263.46
SEWER FUND	71,401.81

TRANSFERS - USDA IND WW Sewer to Sewer Sinking- \$27,844, Gen to Health- \$8,000.

Dated at Postville, Iowa, this 14th day of August 2023.

Attest: _____
Clerk

Mayor

CLAIMS OF AUGUST 14, 2023

ALLAMAKEE-CLAYT	ELECTRIC SERVICE	1,799.41
ALLIANT ENERGY	ELECTRIC SERVICE	19,392.35
BLACK HILLS ENERGY	NATURAL GAS SERVICE	202.52
FIDELITY BANK-941	FED/FICA TAX	17,047.27
COMPLETE CLEANING	CLEANING	295
ELECTRIC MOTOR SHOP	LIGHTS BALLFIELD	353.7
HAWKINS INC.	CHEMICALS	2,088.73
IPERS	IPERS	7,432.19
IOWA ONE CALL	LOCATES	24.3
JOHN'S HARDWARE CENTER	SUPPLIES	290.58
KEYSTONE LABORATORIES INC	WATER TESTING	413.75
TREASURER - STATE OF IOWA	STATE TAX	1,583.92
CONTINENTAL RESEARCH CORP	TUFF STUFF STREET SUPPLIES	623.86
UPPER EXPLORERLAND RPC	DUES	25
UNITED STATES POST OFFICE	UTILITY BILLING EXPENSE	244.27

DAVY LABORATORIES	WWTF TESTING	2,202.90
CITY LAUNDERING CO.	FIRST AID SUPPLIES	626.61
NORTHERN SAFETY CO., INC.	SUPPLIES	328.2
IDNR	NPDES PERMIT FEES	210
U.S. CELLULAR	CELL PHONE SERVICE	1,098.47
LIQUID ENGINEERING	TOWER CLEANING	8,980.00
GALLS INCORPORATED	TRAMA BLADE POLICE	392.43
ERDMAN ENGINEERING	ENGINEERING	22,000.00
HANGARTNER CONSTRUCTION	TREE REMOVAL	3,100.00
BLAZEK CORPORATION	WILLMAN LIFT STATION	42,385.00
FISK FARM & HOME	CORDLESS LEAF BLOWER	360.96
T & K CAHOON INC.	COMPRESSOR OIL	246.72
SHERWIN WILLIAMS CO	VALVE PAINT SPRAYER	96.96
ALLAMAKEE TREASURE	PROPERTY TAXES 23/24	92
SPEE-DEE	SHIPPING	161.34
DARCY RADLOFF	REIMBURSEMENT MILEAGE	47.83
SMITTY'S OIL & TIRE, INC.	STREET SWEEPER TIRES	441
NORTHEAST IOWA TELEPHONE	PHONE	498.73
WELLMARK BLUE CROSS	HEALTH INSURANCE	13,364.45
AVESIS 3RD PART	HEALTH INSURANCE	136.17
MODERN MARKETING INC	POLICE BRACELETS	2,154.42
DIAMOND VOGEL PAINTS	STREET PAINT	3,016.65
DOLLAR GENERAL-MSC 410526	SUPPLIES	85.25
BASE	ADMINISTRATION FEE	58
ELSBERND PEST CONTROL	PEST CONTROL	70
DEARBORN NATIONAL	INSURANCE	392.53
TOWN & COUNTRY SANITATION	RECYCLING JUNE 23	238.8
MID-AMERICA PUBLISHING	PUBLISHING	268.53
NESS PUMPING	PUMPING WWTF	1,150.00
BENDA LAWN CARE	LAWN MOWING	1,725.00
FARMERS UNION COOPERATIVE	FUEL	488.98
ZACH STEFFANS	REIMBURSEMENT	12.02
ACCESS SYSTEMS	COPY MACHINE AGREEMENT	252.33
TORKELSON-ELGIN	REPAIR POLICE CHARGER	459.55
KWIK TRIP INC.	FUEL	1,350.47
LUPITA SOLIS	TRANSLATION SERVICES	20
LYNCH DALLAS, P.C.	LEGAL FEES	5,455.88
VISA	CAMERAS	784.78
JAMES CUNNINGHAM	REIMBURSEMENT	24.6
QC ANALYTICAL SERVICES	CHEMICALS	800
DENNIS KOENIG	MILEAGE REIMBURSEMENT	27.51
CRYSTAL DUFFY	41 HRS WORKED JULY	820
KLUESNER SANITATION LLC	GARBAGE COLLECTION/TAGS	15,461.00
CASTILLO, ANA LETICIA	UTILITY REFUND	138.28
EAGLE BUSINESS CREDIT LLC	DRUG TESTING KITS	571.3
PAYROLL CHECKS	PAYROLL CHECKS 07/14/2023	16,475.75
PAYROLL CHECKS	PAYROLL CHECKS 07/28/2023	16,487.55
PAYROLL CHECKS	PAYROLL CHECKS 08/01/2023	3,555.08
PAYROLL CHECKS	PAYROLL CHECKS 08/11/2023	16,802.68
	CLAIMS TOTAL	237,733.56

There being no further business on the agenda to come before the Council, Council Member Moore made a motion that the meeting be adjourned. The motion was seconded by Malcom. Carried unanimously.
Adjournment 8:17 p.m.

MAYOR

CITY CLERK

: ATTEST

POSTVILLE SWIMMING POOL CLAIMS OF JULY 2023

7/3/2023	ICAP	23/24 Insurance	1843
7/3/2023	Nora Malcom	Lost Check #3864	98.7
7/7/2023	Kathleen Looney	Wages 6/19-7/2/23	374.02
7/7/2023	Maria Quiroz	Wages 6/19-7/2/23	380.43
7/7/2023	Koby Bohr	Wages 6/19-7/2/23	278.56
7/7/2023	Sam Acevedo	Wages 6/19-7/2/23	210.55
7/7/2023	Nora Malcom	Wages 6/19-7/2/23	166.69
7/7/2023	Josiah Minikwu	Wages 6/19-7/2/23	285.13
7/7/2023	Lindsay Weller	Wages 6/19-7/2/23	612.51
7/7/2023	Gage Wilker	Wages 6/19-7/2/23	386.02
7/7/2023	Delia Acevedo	Wages 6/19-7/2/23	113.82
7/7/2023	IRS	Withholdings	465.18
7/7/2023	Myers Cox	Concessions	846.48
7/7/2023	Dollar General	Concessions	405.51
7/7/2023	Country View Dairy	Concessions	135
7/10/2023	Mid-America Publish	Publishing	8.91
7/7/2023	ACCO	Parts	142.09
7/7/2023	Gage Wilker	lost Check 3811	175
7/7/2023	Electric Motor Shop	Lost Check #3851	2120.44
7/11/2023	VISA	Concessions	220.31
7/11/2023	Postville Booster Club	Concessions	76.52
7/12/2023	B& K Heating Plumbing	pool boiler	10000
7/21/2023	IRS	Withholdings	282.2
7/21/2023	Kathleen Looney	Wages 7/3-7/16/23	440.51
7/21/2023	Maria Quiroz	Wages 7/3-7/16/23	236.36
7/21/2023	Koby Bohr	Wages 7/3-7/16/23	193.01
7/21/2023	Sam Acevedo	Wages 7/3-7/16/23	144.76
7/21/2023	Nora Malcom	Wages 7/3-7/16/23	57.02
7/21/2023	Josiah Minikwu	Wages 7/3-7/16/23	4.39
7/21/2023	Lindsay Weller	Wages 7/3-7/16/23	363.86
7/21/2023	Gage Wilker	Wages 7/3-7/16/23	96.5
7/21/2023	Delia Acevedo	Wages 7/3-7/16/23	166.81
7/17/2023	John's Hardware	Supplies	4.99
7/17/2023	Keystone Laboratories	Testing	18.75
	Total		21354.03

Postville Public Library Checks July 2023

7/1/2023	4522	Carrie Sholly	Paychecks	\$1,503.55
7/1/2023	4523	Crystal Duffy	Paychecks	\$1,181.10
7/1/2023	4525	Stephani Ortiz	Paychecks	\$378.66
7/1/2023	4524	Faiza Ibrahim	Paychecks	\$272.43
7/1/2023	4521	Aura Hernandez	Paychecks	\$83.11
7/3/2023	4441	ICAP	Insurance	\$4,067.00
7/3/2023	4440	City of Postville	Paychecks	\$633.15
7/3/2023	4442	IMWCA	Insurance	\$107.50
7/21/2023	4538	The Library Store	Office supplies	\$838.73
7/21/2023	4535	OverDrive, Inc	Electronic subscriptions	\$825.63
7/21/2023	4526	Baker & Taylor	Books	\$583.88
7/21/2023	4537	The Gazette	Newspapers	\$358.00
7/21/2023	4531	Elan 181.38		
			Office supplies	\$143.80
			Books	\$37.58
7/21/2023	4530	DEMCO	Office supplies	\$134.11
7/21/2023	4528	Carrie Sholly	Reimburse Summer Reading	\$77.16
7/21/2023	4527	Benda Lawn Care	lawn/snow	\$75.00
7/21/2023	4539	Tri-State	copier	\$71.34
7/21/2023	4536	Storey Kenworthy	copier	\$50.24
7/21/2023	4532	Elsbernd Pest	Pest control	\$35.00
7/21/2023	4534	Mid-America	legal	\$14.85
7/21/2023	4540	Uline	Office supplies	\$515.59
7/21/2023	4533	Good Housekeeping	Magazines	\$22.99
7/21/2023	4529	Cook's Illustrated	Magazines	\$22.99
7/26/2023	4542	Elan 828.51		
			Office supplies	\$ 780.24
			misc	\$48.27
7/26/2023	4541	Black Hills		37.73
				\$12,899.63



