

REGULAR MEETING OF THE CITY COUNCIL OF POSTVILLE, IOWA

February 12, 2024

1. A regular meeting of the City Council of Postville, Iowa, in the Council Chambers at 147 N. Lawler St. on February 12, 2024, beginning at 7:00 p.m. with Dennis Koenig presiding.
2. On call of the roll, the following Council Members were present: Larry Moore, Devora Klein-Mahr, Laurie Moody, Mary Engstrom and Rebecca Engelhardt. Absent: None.
3. Council Member Engstrom made a motion to approve the **agenda** as posted by the Clerk. Seconded by Moore. Carried 5:0.

The Pledge of Allegiance was recited by all in attendance.

4. Paul Kruse, PMA Financial Network LLC, addressed the council via phone to explain the **Iowa Public Agency Investment Trust**, a comprehensive cash management service for Iowa Cities, Counties and City Utilities. The investment account is a high interest money market account, doesn't cost anything, provides an investment option for liquid funds, can be a good barometer for rates in Iowa, gets certificate of deposit rates from outside area banks, an option for funds when local banks do not want public funds, diversification, laddering of bond proceeds during construction phase, bank philosophies/ ownership can change, ability to have unlimited accounts with daily access, online investment capabilities and reporting, and if utilized benefits the sponsoring association. Council Member Engelhardt made a motion to adopt **Resolution #1418-24** A Resolution Authorizing the Iowa Public Agency Investment Trust Agreement. Seconded by Moody. The roll was called ayes: Moore, Mahr, Moody, Engstrom and Engelhardt. Nays: None. Carried 5:0.
5. Public Hearing on **261 W. Stoneman** no bids were received for the property.
6. Council Member Engstrom made a motion to adopt **Resolution #1416-24** A Resolution requesting fund for Educational Program with Winneshiek County Solid Waste Agency. Seconded by Moore. The roll was called ayes: Moore, Mahr, Moody, Engstrom and Engelhardt. Nays: None. Carried 5:0.
7. Council Member Mahr made a motion to table **Ordinance #695-24** An Ordinance Amending Chapter 15 (Mayor) and Chapter 17 (Council) of the Postville, Iowa Code of Ordinances. Seconded by Engelhardt. Ayes: Moore, Mahr, Moody, Engstrom and Engelhardt. Carried 5:0.
8. The council members reviewed the **council policy/procedures** manual. Mayor Koenig informed the council he will give them more time for review will place on the March 11, 2024 agenda.
9. The council reviewed the current **purchasing policy**. The Council directed the clerk to change the allowable amount that requires council approval prior to purchase from \$500 to \$1000. Council will take action by resolution at the March 11, 2024 meeting.
10. The city budget FY 24/25 was reviewed the tax rate for FY 24/25 will be set at 15.35128. Council Member Mahr made a motion to adopt **Resolution #1419-24** A Resolution Setting Time and Place for Public Hearing for the Purpose of Soliciting Written and Oral Comments on the City's Proposed Fiscal Year 2024-2025 Budget. Seconded by Engstrom. The roll was called ayes: Moore, Mahr, Moody, Engstrom and Engelhardt. Nays: None. Carried 5:0.
11. Council reviewed three bids for a **police K-9 vehicle** replacement for the 2024/2025 budget. Police Chief Ellis recommended the Ford Explorer due to the room needed for the K-9 equipment. Council Member Moore made a motion to proceed with the Ford Explorer model and get pricing for equipment with respective dealers and lead time for the total vehicle package. Seconded by Moody. Carried 5:0.
12. Council Member Engelhardt made a motion to approve the bid of **Iroc Web Design** to update the city website in the amount of \$3,375. Seconded by Engstrom. Carried 5:0.
13. Discussion was held on changing **Cheryl Street** to a one way with traffic flowing north from Lybrand to Cheryl. No action taken.
14. Council Member Engelhardt made a motion to approve the **consent agenda**
 - a. Approval of the minutes of the meeting of January 8, 2024 and Special Meetings of January 16, 2024 and January 22, 2024.
 - b. Departmental reports for the month of January 2024
 - (1) Treasurer and Clerk
 - (2) Police
 - (3) Swimming Pool
 - (4) Zoning Administrator
 - (5) Public Works
 - (6) Library
 - c. Claims and Transfers for February 12, 2024.
 - d. Renewal Application Liquor license Dollar General.
 - e. Club of the Hour- Turner Hall waive rental fee request.
 - f. Street Closure Request Aspen Ave- March 4th 5 p.m.Seconded by Mahr. Carried 5:0.

15. Council Member Engstrom made a motion to approve the **resolution** for money to pay claims. Seconded by Mahr. The roll was called ayes: Moore, Mahr, Moody, Engstrom and Engelhardt. Nays: None. Carried 5:0.
16. Mayor Koenig stated the city council will be going into a **closed session** under Iowa Code 21.5 (1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonable expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The council reviewed the attorney opinion on the subject matter. Council Member Moore made a motion to go into closed session under Iowa Code 21.5 (1) (j). Seconded by Engelhardt. The roll was called ayes: Moore, Mahr, Moody, Engstrom and Engelhardt. Nays: None. Carried 5:0. 8:38 p.m.
- Council Member Moore made a motion to enter into open session. Seconded by Engelhardt. Carried 5:0. 8:54 p.m.
17. Council Member Engstrom made a motion to set a **public hearing** for March to sell Quarry Hill with a minimum bid amount of \$50,000. Seconded by Mahr. Carried 5:0. Pursuant to Iowa Code 364.7 The procedure requires the City Council to set forth its proposal to sell the property in a resolution and publish notice of a public hearing on the proposal.

CASH RECEIPTS for month January 2024

GENERAL	115,119.97
LIBRARY	290.11
SWIMMING POOL	695.35
RUT	29,301.61
T&A	1,558.01
DEBT	1,228.87
CAPITAL PROJECT	304.29
LOST	30,734.85
EMERGENCY	121.68
WATER	67,191.67
SEWER	78,549.48
HEALTH	4,495.34
STORM WATER	2,025.96
TREE/LANDSCAPE	3,129.60

RESOLUTION FOR THE APPROPRIATION OF MONEY

BE IT RESOLVED by the City Council of the City of Postville, Iowa, that there is hereby appropriated out of any funds in the City Treasury not otherwise appropriated in payment of all bills and miscellaneous claims this day allowed:

GENERAL FUND	71,618.37
ROAD USE FUND	19,774.58
TRUST & AGENCY FUND	15,611.21
LOCAL OPTION SALES TAX FUND	13,959.18
WATER FUND	35,368.51
SEWER FUND	60,036.94
STORM WATER UTILITY FUND	358.68

TRANSFERS - USDA IND WW Sewer to Sewer Sinking- \$27,844.

Dated at Postville, Iowa, this 12th day of February 2024.

Attest: _____
Clerk

Mayor

CLAIMS OF FEBRUARY 12, 2024

ALLAMAKEE-CLAYT	ELECTRIC SERVICE	852.6
ALLIANT ENERGY	ELECTRIC SERVICE	19,369.28
BLACK HILLS ENERGY	NATURAL GAS SERVICE	810.3
BODLEY EQUIPMENT & REPAIR	SHIELD SANDER	409.63
FIDELITY BANK-941	FED/FICA TAX	18,654.93
COMPLETE CLEANING	CLEANING	295
ELECTRIC MOTOR SHOP	REMOVE HOLIDAY DECOR	570.77
HAWKINS INC.	CHEMCIALS	7,909.28
IPERS	IPERS	8,606.30
IOWA ONE CALL	LOCATES	4.3
JOHN'S HARDWARE CENTER	SUPPLIES	83.44
KEYSTONE LABORATORIES INC	WATER TESTING	69.5
TREASURER - STATE OF IOWA	STATE TAXES	1,923.61
REGGIE'S AUTO BODY	BULBS POLICE	42.8
STOREY KENWORTHY	OFFICE SUPPLIES	89.21
MUNICIPAL SUPPLY INC	REPAIR CLAMPS	365.44
ELECTRIC PUMP	NORDOUS LIFT STATION	9,720.00
USA BLUE BOOK	PH TESTER WWTF	162.38
VEENSTRA & KIMM	ENGINEERING SOLAR WWTF	945
UNITED STATES POST OFFICE	UTILITY BILLING EXPENSE	287.84
DAVY LABORATORIES	WWTF TESTING	2,371.35
CITY LAUNDERING CO.	FIRST AID SUPPLIES	321.07
U.S. CELLULAR	CELL PHONE SERVICE	566.12
GALLS INCORPORATED	POLICE UNIFORM	1,943.12
DAVE IMOEHL	CELL PHONE STIPEND 2024	420
CHRIS HACKMAN	CELL PHONE STIPEND 2024	420
ALLAMAKEE CO. AUDITOR	ELECTION FEE 2023	1,379.83
ERDMAN ENGINEERING	SEWER BYPASS HARDIN	6,709.05
BACON CONCRETE	WATER MAIN REPAIR	487.5
DECORAH ELECTRIC	ENQUA UV WWTF	1,820.00
HANGARTNER CONSTRUCTION	TREE/STUMP REMOVAL	4,432.00
T & K CAHOON INC.	HYDROLIC FLUID	182.82
SPEE-DEE	SHIPPING	173.71
DARCY RADLOFF	CELL PHONE STIPEND 2024	420
B & K HEATING &	HEATER POLICE GARAGE	147.02
CREATIVE PRODUCT	WRIST STRAINS POLICE	439
NORTHEAST IOWA TELEPHONE	PHONE	496.4
WELLMARK BLUE CROSS	HEALTH INSURANCE	20,440.14
IROC	CITY WEBSITE DESIGN	1,687.50
AVESIS 3RD PART	HEALTH INSURANCE	136.17
MODERN MARKETING INC	POLICE SUPPLIES	895.15
BASE	INSURANCE ADMIN	58
ALLAMAKEE CO FARM BUREAU	DUES 2024	40
ELSBERND PEST CONTROL	PEST CONTROL	70
MID-STATES ORGANIZED CRIME	2024 MEMBERSHIP DUES	100
DEARBORN NATIONAL	INSURANCE	392.53
FARMERS UNION COOPERATIVE	FUEL	2,070.38
ZACH STEFFANS	CELL PHONE STIPEND 2024	434.34
ACCESS SYSTEMS	COPY MACHINE LEASE	252.33
DAVE PALAS	HOUSING INSPECTIONS	800
CLAYTON CO AUDITOR	2023 ELECTION COST	556.39
KWIK TRIP INC.	FUEL	1,203.72
CIT SEWER SOLUTIONS	MAINTENANCE AGREEMENT	16,746.59
LYNCH DALLAS, P.C.	LEGAL FEES	2,114.96
ARROWHEAD SCIENTIFIC, INC	EVIDENCE BAGS POLICE	258.5

BLAKE EVERMAN	CELL PHONE STIPEND 2024	420
VISA	COMMUNITY H&S EVENT	441.62
JAMES CUNNINGHAM	WELLNESS REIMBURSE 2023	16
CRYSTAL DUFFY	HRS COMMUNITY H&S JAN 24	1,278.95
KLUESNER SANITATION LLC	GARBAGE COLLECTION	14,661.00
COLUMN SOFTWARE PBC	PUBLISHING	237.05
PABLO GRAVE	UTILITY REFUND	123.73
SIEBRECHT EQUITY PARTNERS	PALLET FORKS	950
PAYROLL CHECKS	PAYROLL CHECKS	18,375.33
PAYROLL CHECKS	PAYROLL CHECKS	18,170.49
PAYROLL CHECKS	PAYROLL CHECKS	2,972.71
PAYROLL CHECKS	PAYROLL CHECKS	16,923.29
	CLAIMS TOTAL	216,727.47

There being no further business on the agenda to come before the Council, Council Member Moody made a motion that the meeting be adjourned. The motion was seconded by Engstrom. Carried unanimously. Adjournment 9:12 p.m.

MAYOR

_____: ATTEST
CITY CLERK

Postville Public Library Checks Jan 2024

1/1/2024	Crystal Duffy	Paychecks	\$ 1,416.13
1/1/2024	Carrie Sholly	Paychecks	\$ 1,283.65
1/1/2024	City of Postville	Paychecks	\$ 586.28
1/1/2024	Stephani Ortiz	Paychecks	\$ 379.96
1/1/2024	Aura Hernandez	Paychecks	\$ 132.98
1/7/2024	NEIT	Phone/internet	\$ 115.60
1/7/2024	Tri-State	Copy machine	\$ 76.69
1/7/2024	Love of Quilting	Magazines	\$ 39.95
1/7/2024	Quick & Easy Quilts	Magazines	\$ 29.95
1/20/2024	Baker & Taylor	Books	\$ 944.16
1/20/2024	Alejandro Gonzelez	Lawn/snow	\$ 100.00
1/20/2024	The Standard	Newspaper	\$ 46.00
1/20/2024	Des Moines Register	Newspaper	\$ 39.00
			\$ 5,190.35

POSTVILLE SWIMMING POOL JANUARY 2024 CLAIMS

2/12/2024	Column Software	Publishing	4.19
2/2/2024	Iowa Dept Inspection	Food License	150.00
2/2/2024	IDPH	State License Renewal	35.00
	Total		189.19

