

REGULAR MEETING OF THE CITY COUNCIL OF POSTVILLE, IOWA  
February 13, 2023

1. A regular meeting of the City Council of Postville, Iowa, in the Council Chambers at 147 N. Lawler St. On February 13, 2023, beginning at 7:00 p.m. with Dennis Koenig presiding.
2. On call of the roll, the following Council Members were present: Rebecca Engelhardt, Mary Engstrom and Devora Klein-Mahr. Absent: Ross Malcom and Larry Moore.
3. Council Member Engelhardt made a motion to approve the **agenda** as posted by the Clerk. Seconded by Engstrom. Carried 3:0.

The Pledge of Allegiance was recited by all in attendance.

4. Public Hearing was held on Max Tax Levy FY 23/24. No written or oral comments were made. The hearing was closed. Council Member Engstrom made a motion to adopt **Resolution #1379-23** A Resolution Approving the Maximum Tax Dollars from Certain Levies for the City's Proposed Fiscal year 2023-2024 Budget. Seconded by Mahr. The roll was called ayes: Engelhardt, Engstrom and Mahr. Nays: None. Carried 3:0.
5. Council Member Engelhardt made a motion to adopt **Resolution #1382-23**, A Resolution Requesting Fund for Education Program from Winneshiek County Solid Waste Agency. Seconded by Engstrom. The roll was called ayes: Engelhardt, Engstrom and Mahr. Nays: None. Carried 3:0.
6. Council Member Engstrom made a motion to adopt **Ordinance #707-23** An Ordinance Amending Chapter 135 (Street Use and Maintenance) of the City Code of Ordinances. Seconded by Engelhardt. The roll was called ayes: Engelhardt, Engstrom and Mahr. Nays: None. Carried. Council Member Engelhardt made a motion to waive the second and third reading and final adopt Ordinance #707-23. Seconded by Engstrom. The roll was called ayes: Engelhardt, Engstrom and Mahr. Nays: None. Carried 3:0.
7. Discussion was held on a **657A process** on an abandon property 202 E. Greene St. Council Member Engstrom made a motion to begin the 657A process. Seconded by Mahr. Carried 3:0.
8. Council Member Engstrom made a motion to adopt **Resolution #1385-23** A Resolution Approving 28E Agreement for Creation of the Postville Area Fire Protection District. Seconded by Engelhardt. The roll was called ayes: Engelhardt, Engstrom and Mahr. Carried 3:0. Engstrom requested a correction to the agreement that references paragraph 18 prior to signing.
9. Council Member Engstrom made a motion to approve the **engineering** proposal of Erdman Engineering in the amount not to exceed 6,800 for E Military Water Improvement, an amount not to exceed \$3,850 for West Tilden Water Main Improvements and an amount not to exceed \$9,600 Hardin Drive Subdivision. Seconded by Mahr. Carried 3:0.
10. Mary Engstrom addressed the Council regarding a grant application to be submitted by the Northeast Iowa Wellness Center to add a **water bottle fountain** in the Park. Council Member Engelhardt made a motion to approve the Wellness Center to write the grant for the water fountain. Seconded by Mahr. Carried 3:0.
11. Council Member Engstrom made a motion to set the public notice for **sealed bid** for land lease for March 13, 2023. Seconded by Engelhardt. Carried 3:0.
12. The Council reviewed the final numbers on the Budget FY 23/24. Council Member Engstrom made a motion to set the public hearing for **budget FY 23/24** for March 13, 2023. Seconded by Engelhardt. Carried 3:0.

13. Council Member Engelhardt made a motion to adopt **Resolution #1383-23** A Resolution Setting the Annual Salaries and Wages for Non-Union Employees of the City of Postville, Iowa. Seconded by Engstrom. The roll was called ayes: Engelhardt, Engstrom and Mahr. Nays: None. Carried 3:0.
14. Council Member Engstrom made a motion to adopt **Resolution #1384-23** A Resolution Approving plat of Survey to Allamakee County, Iowa (Donna & Kevin Eberling Owner) Seconded by Mahr. The roll was called ayes: Engelhardt, Engstrom and Mahr. Nays: None. Carried 3:0.
15. Council Member Engelhardt made a motion to approve the **consent agenda**
  - a. Approval of the minutes of the meeting of January 9, 2023 and Special Meeting of January 23, 2023.
  - b. Departmental reports for the month of January 2023
 

(1) Treasurer and Clerk	(5) Public Works
(2) Police	(6) Library
(3) Swimming Pool	(7) Fire Department
(4) Zoning Administrator	
  - c. Claims and transfers for February 13, 2023.
  - e. Liquor License Renewal Class B DOLGENCORP, LLC d/b/a Dollar General.
  - f. Appointment of Mary Engstrom to the Regional Housing Authority Board.

Seconded by Engstrom. Carried 3:0.

16. Council Member Engstrom made a motion to approve the **resolution** for money to pay claims. Seconded by Mahr. The roll was called ayes: Engelhardt, Engstrom and Mahr. Nays: None. Carried 3:0.

CASH RECEIPTS for month January 2023

GENERAL	50,578.24
LIBRARY	48.41
SWIMMING POOL	.45
RUT	24,789.94
EMERGENCY	378.61
CAPITAL IMP.	946.49
DEBT	2,212.44
WATER	96,490.93
SEWER	78,591.66
STORM WATER	3,005.43
TREE/LANDSCAPE	1,966.27

RESOLUTION FOR THE APPROPRIATION OF MONEY

BE IT RESOLVED by the City Council of the City of Postville, Iowa, that there is hereby appropriated out of any funds in the City Treasury not otherwise appropriated in payment of all bills and miscellaneous claims this day allowed:

GENERAL FUND	60,204.89
ROAD USE FUND	19,626.73
TRUST & AGENCY FUND	10,292.68

EMERGENCY FUND	5,664.06
LOCAL OPTION SALES TAX FUND	14,011.85
BUSINESS PARK TIF PROJECT FUND	412,122.00
WATER FUND	31,302.59
SEWER FUND	28,419.25

TRANSFERS - USDA IND WW Sewer to Sewer Sinking- \$27,844.

Dated at Postville, Iowa, this 13th day of February 2023.

Attest: \_\_\_\_\_  
Clerk

\_\_\_\_\_  
Mayor

**CLAIMS OF FEBRUARY 13 2023**

ALLAMAKEE-CLAYT	ELECTRIC SERVICE	746.57
ALLIANT ENERGY	ELECTRIC SERVICE	22,715.38
BLACK HILLS ENERGY	NATURAL GAS SERVICE	6,226.69
BODLEY EQUIPMENT & REPAIR	SPRING PLOW	305.5
CENTURY LINK	TELEPHONE SERVICE	89.77
FIDELITY BANK-941	FED/FICA TAX	17,379.78
COMPLETE CLEANING	CLEANING	295
ELECTRIC MOTOR SHOP	HOLIDAY LIGHT REMOVAL	692.86
HAWKINS INC.	CHEMICALS	2,110.75
IPERS	IPERS	7,940.09
JOHN'S HARDWARE CENTER	WIRE CONNECTORS	253.66
KEYSTONE LABORATORIES INC	WATER TESTING	84.25
TREASURER - STATE OF IOWA	STATE TAXES	1,805.22
SHUTTLEWORTH & INGERSOLL	LEGAL FEES	310.5
MUNICIPAL SUPPLY INC	MANHOLE SUPPLIES	1,606.37
USA BLUE BOOK	MANHOLE NET	87.9
SZABO CONSTRUCT	WATER LEAK REPAIR	573.24
POSTVILLE FIRE DEPART	CERTIFICATION PAY 2022	5,625.00
UNITED STATES POST OFFICE	UTILITY BILLING EXPENSE	308.5
DAVY LABORATORIES	TESTING	1,989.80
PETTY CASH-POLICY	POSTAGE	87.56
U.S. CELLULAR	CELL PHONE SERVICE	1,149.51
TOYNE INC	MOBILE SERVICE FIRE TRUCK	1,724.24
REGION 1 AWWA	TRAINING	25
BACON CONCRETE	WATER LEAK WWTF	1,524.00

CLAYTON RECORDR	RECORD UHLENHAKE PROPERTY	22
NORTHWAY WELL	WELL #5 REPAIR	2,275.00
SPEER FINANCIAL	GO TAXABLE BOND SERVICES	7,100.00
BODENSTEINER IMPLEMENT	MOTOMIX OIL	240.12
T & K CAHOON INC.	SNOW PLOW OIL	104.93
SPEE-DEE	SHIPPING	104.84
MRACEK PLBG	SELENOID	770.08
MICHAEL TODD & CO., INC.	SNOW PLOW BLADES	1,310.97
DARCY RADLOFF	MILEAGE REIMBURSEMENT	13.75
NORTHEAST IOWA TELEPHONE	PHONE SERVICES	564.91
WELLMARK BLUE CROSS	HEALTH INSURANCE	13,696.82
AVESIS 3RD PART	HEALTH INSURANCE	164.27
MODERN MARKETING INC	HALLOWEEN TOTES POLICE	371.8
MEYER BIG IRON	HYDRAULIC HOSE	71.51
BASE	INSURANCE ADMIN	58
ALLAMAKEE CO FARM BUREAU	MEMBERSHIP DUES	40
ELSBERND PEST CONTROL	PEST CONTROL	70
MID-STATES ORGANIZED CRIM	MEMBERSHIP FEES 2023	100
DEARBORN NATIONAL	INSURANCE	392.53
TOWN & COUNTRY SANITATION	GARBAGE COLLECTION	11,405.70
UNITYPOINT CLINIC	DRUG TESTING	42
PALAS SERVICE & REPAIR	CHAIN SAW CHAINS FIRE DEPT	433.73
MID-AMERICA PUBLISHING	PUBLISHING	318.3
NESS PUMPING	SLUDGE PUMPING	625
BLANCA CAMPOS	TRANSLATION SERVICES	20
FARMERS UNION COOPERATIVE	FUEL	1,453.37
ZACH STEFFANS	REIMBURSEMENT MEAL	11.81
ACCESS SYSTEMS	COPY MACHINE LEASE	486.81
KWIK TRIP INC.	FUEL	3,625.77
LYNCH DALLAS, P.C.	LEGAL FEES	1,981.66
RACHEL MALINAS	TRANSLATION SERVICES	20
VISA	MICROSOFT LAPTOP FIRE	269.14
DENNIS KOENIG	MILEAGE REIMBURSEMENT	11.25
KELLY ESTATE TRUST ACCOUT	LAND PURCHASE	405,000.00
CRYSTAL DUFFY	COMMUNITY H&S 36.5 HRS	730
ELONA SELVA	UTILITY REFUND	183.88
ROBERT KRUSE	UTILITY REFUND	57.52
COUSINS CONSTRUCTION	PADDLE SWITCH	20
DOMINICK SCHNUELLE	MILEAGE REIMBURSEMENT	39.06
PAYROLL CHECKS	PAYROLL CHECKS ON 01/13/2023	17,944.63
PAYROLL CHECKS	PAYROLL CHECKS ON 01/27/2023	15,622.04
PAYROLL CHECKS	PAYROLL CHECKS ON 02/01/2023	2,395.82
PAYROLL CHECKS	PAYROLL CHECKS ON 02/10/2023	15,817.89
	CLAIMS TOTAL	581,644.05

There being no further business on the agenda to come before the Council, Council Member Engstrom made a motion that the meeting be adjourned. The motion was seconded by Engelhardt. Carried unanimously. Adjournment 7:46 p.m.

\_\_\_\_\_: ATTEST  
MAYOR CITY CLERK

**POSTVILLE SWIMMING POOL CLAIMS OF JANUARY 2023**

1/9/2023	Mid-America Publish	Claims Dec 22	5.45
1/25/2023	Alliant Energy	Utility	35.1
	Total		40.55

**Postville Public Library Jan 2023**

4414	Carrie Sholly	Wages	\$970.42
4415	City of Postville	Withholdings	\$633.96
4416	Crystal Duffy	Wages	\$1,691.62
4417	Alejandro Gonzalez	lawn/snow	\$160.00
4418	Cook's Country	magazines	\$32.81
4419	Crystal Duffy	Reimbursement	\$25.00
4420	Mid-America Publishing	legal	\$7.92
4421	NEIT	phone/internet	\$121.44
4422	Tri-State Business	copier	\$72.12
4423	Alliant	electric	\$356.23
4424	Baker & Taylor	books	\$2,301.19
4425	Black Hills	gas	\$540.27
4426	Book Look	books	\$256.85
4427	DEMCO	Office supplies	\$69.74
4428	Elsbernd	pest	\$35.00
4429	ILA	Dues	\$25.00
4430	Mid-America Pub	legal	\$4.46
4431	The Standard	newspapers	\$46.00
4432	VOID (Book Look)		\$0.00
			<b>\$7,350.03</b>









