

REGULAR MEETING OF THE CITY COUNCIL OF POSTVILLE, IOWA

June 12, 2023

1. A regular meeting of the City Council of Postville, Iowa, in the Council Chambers at 147 N. Lawler St. On June 12, 2023, beginning at 7:00 p.m. with Dennis Koenig presiding.
2. On call of the roll, the following Council Members were present: Rebecca Engelhardt, Ross Malcom (via phone) Devora Klein-Mahr. Absent: Mary Engstrom and Larry Moore.
* Malcom arrived in chambers 7:31 p.m.
3. Council Member Engelhardt made a motion to approve the **agenda** as posted by the Clerk. Seconded by Mahr. Carried 3:0.

The Pledge of Allegiance was recited by all in attendance.

4. Pat Stone was present to answer questions regarding his request to make changes to the zoning code to allow "**tiny homes**" in the R-3 zoning district. The Council asked questions regarding utilities, rental options to purchase. The structure will not be on wheels but a concrete foundation with skirting. It will meet the international building code with on demand water heater, egress windows, regular size appliances and will be insured thru owners' insurance company. The size of the compact home would be 240 square feet and placed on a lot that is non-conforming for a mobile home trailer by code regulations. Council Member Engelhardt made a motion to approve the tiny home and set the public hearing for July 10th. Council Member Engelhardt made a motion to amend the previous motion to draft an ordinance to review at the July 10, 2023 Council meeting. Seconded by Malcom. Carried 3:0.
5. Lindsay Erdman, Erdman Engineering presented two drafted designs for the **Hardin Subdivision**. The development consists of 28 acres with 50 various size lots the proposed design would be done in phases with the sewer installation being done in the first phase of the development. Mr. Erdman request the council take some time to review and put together a list of questions prior to cost estimates on the project.
6. Connie Farrington, 12687 Hwy 18 requested permission to keep six **chickens** no rooster she currently has on her property. She thought she was not in the city limits. Ms. Farrington presented a signed statement from the neighbors giving permission for the small coop. The chickens were raised from chicks. Council Member Engelhardt made a motion to allow the chickens at 12687 Hwy 18 based on the location and neighbor consent. Seconded by Malcom. Carried 3:0.
7. Carol Livingood, 128 W. Military Rd. address the council requesting forgiveness of a high-**water bill** she incurred due to a running toilet. Council Member Malcom made a motion to follow city policy and deny the request allowing a payment agreement on the high bill. Seconded by Mahr. Ayes: Malcom and Mahr. Nays: Engelhardt. Carried 2:1.
8. One bid was received for a **concrete** pad by the street garage. Council Member Malcom made a motion to table the bid to request additional competitive bids. Seconded by Engelhardt. Carried 3:0.
9. Council Member Malcom made a motion to adopt **Ordinance #708-23** An Ordinance Amending Chapter 106 (Collection of Solid Waste) of the Postville, Iowa Code of Ordinances. Seconded by Mahr. The roll was called ayes: Engelhardt, Malcom and Mahr. Nays: None. Absent: Engstrom and Moore. Carried 3:0. Council Member Engelhardt made a motion to waive the second and third reading and final adopt Ordinance #708-23. Seconded by Malcom. The roll was called ayes: Engelhardt, Malcom and Mahr. Nays: None. Carried 3:0.
10. Discussion was held on the water rates- Council Member Malcom made a motion to draft the ordinance for a 1% increase to the **water rates** setting the first reading for the July 10th meeting. Seconded by Engelhardt. Carried 3:0.
11. Council Member Mahr made a motion to adopt **Ordinance #710-23** an Ordinance Amending Chapter 3 (Municipal Infractions) of the Postville, Iowa Code of Ordinances. Seconded by Engelhardt. The roll was called ayes: Engelhardt, Malcom and Mahr. Nays: None. Absent: Engstrom and Moore. Carried 3:0. Council Member Engelhardt made a motion to waive the second and third reading and final adopt Ordinance #710-23. The roll was called ayes: Engelhardt and Mahr. Nays: Malcom- Failed due to majority voted needed. The second reading will be held at the July 10th meeting.
12. Council Member Malcom made a motion to adopt **Ordinance #709-23** an Ordinance Repealing and Replacing Chapter 35 "Fire Department of The Code of Ordinances of the City of Postville, Iowa. Seconded by Mahr. The roll was called ayes: Engelhardt, Malcom and Mahr. Nays: None. Absent: Engstrom and Moore. Carried 3:0. Council Member Engelhardt made a motion to waive the second and third reading and final adopt Ordinance #709-23 Seconded by Malcom. The roll was called ayes: Engelhardt, Malcom and Mahr. Nays: None. Carried. 3:0.
13. Council Member Malcom made a motion to adopt **Resolution #1395-23** A Resolution of Support for

Allamakee County Foundation Grant Application mini grant fiscal sponsor- Farmers Market. Seconded by Engelhardt. The roll was called ayes: Engelhardt, Malcom and Mahr. Nays: None. Absent: Engstrom and Moore. Carried 3:0.

14. Council Member Engelhardt made a motion to adopt **Resolution #1396-23** A Resolution of Support for Upper Mississippi Gaming Corporation Grant Application- Postville Pool, Park & Rec Board Fiscal Sponsor Pool Heater Project. Seconded by Malcom. The roll was called ayes: Engelhardt, Malcom and Mahr. Nays: None. Absent: Engstrom and Moore. Carried 3:0.
15. Discussion was held on complaints received on dilapidated properties **141 Front Street** and **211 S Maple Street**. Council Member Malcom made a motion to contact the owners regarding the property conditions giving thirty days for improvements if no response start dangerous building proceedings. Seconded by Mahr. Carried 3:0.
16. Council Member Engelhardt made a motion to adopt **Resolution #1398-23** A Resolution adopting city fees. Seconded by Malcom. The roll was called ayes: Engelhardt, Malcom and Mahr. Nays: None. Carried 3:0.
17. Council Member Mahr made a motion to adopt **Resolution #1397-23** A Resolution directing Alliant make changes to existing street light SW Oak/Cheryl intersection- Street light upgrade. Seconded by Malcom. The roll was called ayes: Engelhardt, Malcom and Mahr. Nays: None. Carried 3:0.
18. Mayor Koenig updated the council on **fiber** approved to be installed by NEITEL from the Well's to the Scada System to eliminate the radios. A contract will be reviewed by Council once it is received by the City.
19. Council Member Engelhardt made a motion to approve the **consent agenda**
 - a. Approval of the minutes of the meeting of May 8, 2023.
 - b. Departmental reports for the month of May 2023

(1) Treasurer and Clerk	(5) Public Works
(2) Police	(6) Library
(3) Swimming Pool	(7) Fire Department
(4) Zoning Administrator	

Council Member Engelhardt made a motion to change Officer #11 Jesse Paul wage to \$24/hr. effective immediately. Seconded by Mahr. Carried. 3:0.
 - c. Claims and transfers for June 12, 2023.
 - d. Tobacco license renewal Dollar General
 - e. Pay Request # 4 Retainage FINAL-\$11,333.60 Greene St Sanitary Sewer Improvement- Bacon Concrete.
 - f. Appointment to Board of Adjustment- Tzvi Hertzfel.
 - g. End of Fiscal Year bills approved by Mayor.
 - h. Appointment to Fire Commission- Larry Moore, Bill Harris
 - i. Liquor license renewal Club 51 Class C
 - j. Water - Big Four Fair.
 - k. Curb Cut request 157 E Williams- Santiago Cordero.

Seconded by Malcom. Carried 3:0.
20. Council Member Malcom made a motion to approve the **resolution** for money to pay claims. Seconded by Engelhardt. The roll was called ayes: Engelhardt, Malcom and Mahr. Nays: None. Carried 3:0.

CASH RECEIPTS for month May 2023

GENERAL	34,402.52
LIBRARY	
SWIMMING POOL	15,390.04
RUT	31,067.70
EMERGENCY	318.29
CAPITAL IMP	795.76
TIF	565.74
DEBT	1,878.53
WATER	54,480.49
SEWER	79,464.06
STORM WATER	3,061.64
TREE/LANDSCAPE	2,004.74

RESOLUTION FOR THE APPROPRIATION OF MONEY

BE IT RESOLVED by the City Council of the City of Postville, Iowa, that there is hereby appropriated out of any funds in the City Treasury not otherwise appropriated in payment of all bills and miscellaneous claims this day allowed:

GENERAL FUND	62,081.34
ROAD USE FUND	13,334.46

TRUST & AGENCY FUND	10,062.11
LOCAL OPTION SALES TAX FUND	11,118.16
AMERICAN RESCUE FUNDS FUND	11,333.60
WATER FUND	52,656.02
SEWER FUND	30,461.69
STORM WATER UTILITY FUND	7,249.40

TRANSFERS - USDA IND WW Sewer to Sewer Sinking- \$27,844, Gen to LOST- \$30,000; Cap Project to Gen- \$10,000; TIF to Water- \$70,000; Solar Project to Water Line Project- \$24,999.59

Dated at Postville, Iowa, this 12th day of June 2023.

Attest: _____
Clerk

Mayor

CLAIMS OF JUNE 12, 2023

ALLAMAKEE-CLAYT	ELECTRIC SERVICE	966.08
ALLIANT ENERGY	ELECTRIC SERVICE	15,841.25
BLACK HILLS ENERGY	NATURAL GAS SERVICE	644.92
BODLEY EQUIPMENT & REPAIR	WELDING PINS	30.34
CENTURY LINK	TELEPHONE SERVICE	88.97
FIDELITY BANK-941	FED/FICA TAX	11,283.53
COMPLETE CLEANING	CLEANING	295
ELECTRIC MOTOR SHOP	NORDOUS LIFT STATION	558.58
HACH COMPANY	CHEMICALS	753.76
HALL ROBERTS SON INC	GRASS SEED	215.5
HAWKINS INC.	CHEMICALS	1,488.61
IPERS	IPERS	7,334.40
JOHN'S APPLIANCE	CHAIN SHARPENING	8
JOHN'S HARDWARE CENTER	SUPPLIES	145.71
KEYSTONE LABORATORIES INC	WATER TESTING	553
TREASURER - STATE OF IOWA	STATE TAX	1,555.87
REGGIE'S AUTO BODY	HEADLIGHT DODGE CHARGER	55.95
STOREY KENWORTHY	OFFICE SUPPLIES	176.16
AIRGAS NORTH CENTRAL INC	LEASE RENEWAL	70.18
MUNICIPAL SUPPLY INC	2 OMNI"	496.71
ELECTRIC PUMP	NORDHAUS LIFT STATION	1,533.25
UNITED STATES POST OFFICE	STAMPS	641.83
ROGER'S LOCK & KEY	KEYS BALLFIELD	24
DAVY LABORATORIES	WWTF TESTING	1,160.45
ZIEGLER INC.	GENERATOR	991.58
NORTHERN SAFETY CO., INC.	GLOVES	164.1
IDNR	OPERATOR LICENSE RENEWAL	265
U.S. CELLULAR	CELL PHONE SERVICE	551.35
GALLS INCORPORATED	UNIFORM	183.94
BANYON DATA SYSTEMS INC.	UB SUPPORT	840
ERDMAN ENGINEERING	ENGINEERING SERVICES SURVEY	23,125.00
BACON CONCRETE	GREENE ST SEWER RETAINAGE	18,583.00
HANGARTNER CONSTRUCTION	TREE REMOVAL	2,225.00
SPEER FINANCIAL	2022 MSRB FILING FEE	300
BLAZEK CORPORATION	PUMP REPAIR NORDOUS LIFT	950
T & K CAHOON INC.	OIL	52.85
SPEE-DEE	SHIPPING	195.79
MICHAEL TODD & CO., INC.	BRACKET	151.67
TORKELSON- WAUKON	REPAIR DURANGO	1,578.75
SENSUS METERING SYSTEMS	SENSUS SOFTWARE 23/24	1,949.94
B & K HEATING &	LEAK REPAIR BALLFIELD	78.39
NORTHEAST IOWA TELEPHONE	PHONE SERVICES	571.18
WELLMARK BLUE CROSS	HEALTH INSURANCE	13,358.78

AVESIS 3RD PART	HEALTH INSURANCE	147.01
NORTHEAST IOWA TASK FORCE	DUES FY 23/24	550
MODERN MARKETING INC	DRUG TEST KITS	1,976.47
BASE	ADMIN INSURANCE	58
HANKES GARAGE DOORS	DOOR REPAIR WATER PLANT	183.54
ELSBERND PEST CONTROL	PEST CONTROL	70
DEARBORN NATIONAL	INSURANCE	392.53
TOWN & COUNTRY SANITATION	GARBAGE COLLECTION	11,112.90
OLSGARD AUTO SALES & SERV	PLOW BLADES	256.5
MID-AMERICA PUBLISHING	PUBLISHING	327.96
BENDA LAWN CARE	LAWN MOWING	2,875.00
FARMERS UNION COOPERATIVE	FUEL	556.37
BENJERDES GREENHOUSE	FLOWERS MAIN STREET	719
CASEY'S GENERAL STORES	FUEL	232.59
ACCESS SYSTEMS	COPY MACHINE AGREEMENT	402.47
FORT ATKINSON NURSERY LLC	TREES PARKS	1,556.00
KWIK TRIP INC.	FUEL	1,319.72
LL PELLING CO.	HI PERFORMANCE BLACKTOP	1,265.00
LYNCH DALLAS, P.C.	LEGAL FEES	3,348.00
VISA	SUPPLIES	408.49
DUST BUSTERS DUST CONTROL	DUST CONTROL MOTT STREET	953.4
POLICE LEGAL SCIENCES INC	LEGAL UPDATES	320
CRYSTAL DUFFY	COMMUNITY H&S HRS MAY	500
CLARK EQUIPMENT	BOBCAT ATTACHMENTS	21,744.92
PAYROLL CHECKS	PAYROLL CHECKS ON 05/19/2023	15,786.75
PAYROLL CHECKS	PAYROLL CHECKS ON 06/01/2023	3,135.89
PAYROLL CHECKS	PAYROLL CHECKS ON 06/02/2023	16,059.90
	CLAIMS TOTAL	198,296.78

There being no further business on the agenda to come before the Council, Council Member Malcom made a motion that the meeting be adjourned. The motion was seconded by Mahr. Carried unanimously. Adjournment 9:11 p.m.

_____: ATTEST
MAYOR CITY CLERK

POSTVILLE SWIMMING POOL CLAIMS OF MAY 2023

5/8/2023	Alliant	Utility	29.55
5/8/2023	Mid-America Publish	Claims March 23	4.95
5/8/2023	John's Hardware	Supplies	17.66
5/8/2023	NAPA	Supplies	48.93
5/8/2023	B&K Plumb & Heating	Repair Kit	119.8
5/8/2023	Visa- Chester Pool	Part	77.31
5/30/2023	Alliant	Utility	321.98
5/30/2023	Country View Dairy	Concessions	157.5
5/30/2023	Myers- Cox Co	Concessions	787.96
5/31/2023	Country View Dairy	Concessions	157.5
	TOTAL		1723.14

Postville Public Library Checks May 2023

5/1/2023	4489	Crystal Duffy	Wages	\$1,266.74
5/1/2023	4488	Carrie Sholly	Wages	\$1,127.43
5/1/2023	4491	Stephani Ortiz	Wages	\$321.87
5/1/2023	4487	Aura Hernandez	Wages	\$166.23
5/1/2023	4490	Faiza Ibrahim	Wages	\$64.64
5/3/2023	4493	City of Postville	Wages	\$1,105.49

5/12/2023	4497	Elan \$180.56		
		NEIT	phone/internet	\$122.47
			misc.	\$58.09
5/12/2023	4496	DEMCO	Office Supplies	\$114.99
5/12/2023	4499	NEIT	phone/internet	\$111.23
5/12/2023	4500	Tri-State	copier	\$90.40
5/12/2023	4495	Country Living	Magazines	\$26.72
5/12/2023	4494	Benda Lawn Care	lawn/snow	\$25.00
5/12/2023	4498	Mid-America	legal	\$7.43
5/25/2023	4438	Crystal Duffy	Wages	\$400.44
5/25/2023	4437	Carrie Sholly	Wages	\$106.93
5/25/2023	4504	Crystal Duffy	Wages	\$1,330.58
5/25/2023	4502	Carrie Sholly	Wages	\$1,214.71
5/25/2023	4503	City of Postville	Wages	\$566.11
5/25/2023	4506	Stephani Ortiz	Wages	\$359.73
5/25/2023	4436	Alliant	Utilities	\$278.37
5/25/2023	4505	Faiza Ibrahim	Wages	\$147.76
5/25/2023	4501	Aura Hernandez	Wages	\$83.11
5/25/2023	4439	Elsbernd Pest	pest	\$35.00
				\$9,131.47



