

REGULAR MEETING OF THE CITY COUNCIL OF POSTVILLE, IOWA

March 11, 2024

1. A regular meeting of the City Council of Postville, Iowa, in the Council Chambers at 147 N. Lawler St. on March 11, 2024, beginning at 7:00 p.m. with Dennis Koenig presiding.
2. On call of the roll, the following Council Members were present: Larry Moore, Devora Klein-Mahr, Laurie Moody, Mary Engstrom and Rebecca Engelhardt. Absent: None.
3. Council Member Engstrom made a motion to approve the **agenda** as posted by the Clerk. Seconded by Engelhardt. Carried 5:0.

The Pledge of Allegiance was recited by all in attendance.

4. Tara Hoffert, Community Insurance informed the Council of the upcoming ICAP property **insurance renewal** and the changes the market is seeing with coverage. The City should anticipate a 30% increase in the renewal and there is now an endorsement on policies cosmetic exclusion and catastrophic loss modifications. The renewal will be ready for review at the May 2024 meeting.
5. Council Member Engstrom made a motion to adopt **Resolution #1420-24**, A Resolution Approving the Subdivision Plat to Allamakee County, Iowa (Ziegler, Postville LLC) Seconded by Moody. The roll was called ayes: Moore, Mahr, Moody, Engstrom and Engelhardt. Nays: None. Carried 5:0.
6. Aaron Schimmel, was present on behalf of Gideon Gratsiani requesting closure of the State highway for a **Torah Parade** on Sunday March 17, 2024. The request was to close the State Highway from the Southern Comfort Subdivision to 100th Street the parade would be from Mr. Gratsiani home to the Shul starting at 3:30 p.m. Discussion was held on the 45-day requirement by the IDOT, the approval of the ISP, and the availability of police officers. Mr. Gratsiani informed the Council he would pay for the additional cost incurred by the City. Council Member Mahr made a motion to approve the parade request contingent upon law enforcement and a deposit is required prior to the event. Seconded by Moore. Carried 5:0.
7. Council Member Engelhardt made a motion to table the **handicap request** until construction is complete by the IDOT. Seconded by Moody. Carried 5:0.
8. Council Member Moore made a motion to adopt **Resolution #1422-24**, A Resolution Setting a Date for a Public Hearing for Sale of Property by Bid Process (Quarry Hill). Seconded by Engelhardt. The roll was called ayes: Moore, Mahr, Moody, Engstrom and Engelhardt. Nays: None. Carried 5:0.
9. Street Superintendent Dave Imoehl was present to answer any questions regarding upcoming **street project** repairs. Concrete patch on Lybrand two bids were reviewed: Bacon Concrete in the amount of \$9,320 and JJ Concrete in the amount of \$10,500. Street overlay Lybrand/Oak Drive two bids were received Kluesner Construction- \$119,628.60 and River City Paving- \$121,146.10. Council Member Moody made a motion to approve the low bids of Bacon Concrete and Kluesner Construction. Seconded by Engelhardt. Carried 5:0.
10. Discussion was held on **tablets** for the City Council to help reduce paper costs. Council directed the clerk to pursue additional pricing for comparative bid.
11. Council Member Engstrom made a motion to adopt **Resolution #1424-24**, A Resolution of the Mayor and Council of the City of Postville, Iowa Approving the City Council Policies and Procedures Manual. Seconded by Engelhardt. The roll was called ayes: Moore, Mahr, Moody, Engelhardt, and Engstrom. Nays: None. Carried 5:0.
12. Council Member Engelhardt made a motion to approve **Resolution #1421-24**, A Resolution Approving the City of Postville Purchasing Policy. Seconded by Mahr. The roll was called ayes: Moore, Mahr, Moody, Engstrom and Engelhardt. Nays: None. Carried 5:0.
13. Council Member Moody made a motion to approve a five-year extended warranty with Ziegler Cat for the **generator** at the waste water treatment facility. Seconded by Mahr. Carried 5:0.
14. The Council reviewed two bids for 2025 Ford Explorer **police vehicle**. Decorah Ford in the amount of \$49,113 and Karl Ford in the amount of \$44,420. Council Member Moore made a motion to approve the low bid of Karl Ford in the amount of \$44,420. Seconded by Engelhardt. Carried 5:0. The Council reviewed two bids for **vehicle equipment**/ replacement of K-9 cage fittings, body cam and in-car dash cams. Council Member Engelhardt made a motion to award the bid for equipment to Sector requiring \$24,900 first year and \$28,850 per year for four years. Seconded by Moore. Carried 5:0.
15. Council Member Moody made a motion to allow a request from the Legion to move the **gun safe** from Turner Hall to City Hall. Seconded by Engstrom. Carried 5:0.
16. Council Member Engelhardt made a motion to set the public hearing for the **budget amendment FY 24** for April 8, 2024, 7 p.m. Seconded by Mahr. Carried.

17. Council Member Engelhardt made a motion to adopt **Resolution #1423-24** A Resolution Setting the Annual Salaries and Wages for Non-Union Employees of the City of Postville. Seconded by Engstrom. The roll was called ayes: Moore, Mahr, Moody, Engstrom and Englehardt. Nays: None. Carried 5:0.
18. Council Member Moody made a motion to approve the **consent agenda**
- a. Approval of the minutes of the meeting of February 12, 2024 and Special Meetings of February 26, 2024.
 - b. Departmental reports for the month of February 2024

(1) Treasurer and Clerk	(5) Public Works
(2) Police	(6) Library
(3) Swimming Pool	(4) Zoning Administrator
 - c. Claims and Transfers for March 11, 2024.
 - d. Renewal Application Liquor license El Parente- Ricardo Garcia.
 - e. Approval Money Market Savings Account.
 - f. Appointment housing committee- Devora Klein-Mahr and Rebecca Engelhardt.

* Waste Water Operator Chris Hackman informed the council *it is estimated at least 250,000 gallons of untreated food processing waste from AgriStar's beef-kill operations entered the City of Postville domestic sewer system via a flooded pump station designed to send domestic flows to the City. The effects upon City effluent and operations are as yet to be fully determined, but appear to be significant.*

Seconded by Engstrom. Carried 5:0.

19. Council Member Moore made a motion to approve the **resolution** for money to pay claims. Seconded by Moody. The roll was called ayes: Moore, Mahr, Moody, Engstrom and Engelhardt. Nays: None. Carried 5:0.

CASH RECEIPTS for month February 2024

GENERAL	84,645.14
LIBRARY	1,338.93
SWIMMING POOL	4.68
RUT	25,776.75
T&A	612.48
DEBT	483.10
CAPITAL PROJECT	119.63
LOST	30,182.20
EMERGENCY	47.82
WATER	60,494.66
SEWER	77,177.24
STORM WATER	2,809.07
TREE/LANDSCAPE	1,814.57
HOTEL/MOTEL	1,363.32

RESOLUTION FOR THE APPROPRIATION OF MONEY

BE IT RESOLVED by the City Council of the City of Postville, Iowa, that there is hereby appropriated out of any funds in the City Treasury not otherwise appropriated in payment of all bills and miscellaneous claims this day allowed:

GENERAL FUND	58,338.94
ROAD USE FUND	11,959.15
TRUST & AGENCY FUND	8,009.51
LOCAL OPTION SALES TAX FUND	10,489.95
WATER FUND	39,853.54
SEWER FUND	27,077.08

TRANSFERS - USDA IND WW Sewer to Sewer Sinking- \$27,844.

Dated at Postville, Iowa, this 11th day of March 2024.

Attest: _____
Clerk

Mayor

CLAIMS OF MARCH 11, 2024

ALLAMAKEE-CLAYT	ELECTRIC SERVICE	869.38
ALLIANT ENERGY	ELECTRIC SERVICE	20,281.83
BLACK HILLS ENERGY	NATURAL GAS SERVICE	2,069.69
BODLEY EQUIPMENT & REPAIR	TUBE REPAIR	186.58
FIDELITY BANK-941	FED/FICA TAX	11,949.44
COMPLETE CLEANING	CLEANING	295
ELECTRIC MOTOR SHOP	LIGHT CITY SHOP	904.89
IPERS	IPERS	7,888.33
JOHN'S HARDWARE CENTER	SUPPLIES	86.04
KEYSTONE LABORATORIES INC	WATER TESTING	52.5
TREASURER - STATE OF IOWA	STATE TAXES	1,761.53
STOREY KENWORTHY	OFFICE SUPPLIES	57.42
MUNICIPAL SUPPLY INC	REPAIR CLAMPS	662.08
ELECTRIC PUMP	LIFT STATION PUMP/SUPPLIES	5,835.00
VEENSTRA & KIMM	SOLAR WWTF	945
UNITED STATES POST OFFICE	UTILITY BILLING EXPENSE	223.48
ZIEGLER INC.	GLASS DOOR LOADER	327
PETTY CASH-POLICY	REIMBURSE PARKING TICKET	48.97
U.S. CELLULAR	CELL PHONE SERVICE	567.6
GALLS INCORPORATED	POLICE BADGE	287.58
ERDMAN ENGINEERING	HARDIN SUBDIVISION	2,415.00
DECORAH MOBILE GLASS	INSTALL GLASS LOADER	155
NORTHWAY WELL	WELL # 5 REPLACEMENT	18,079.83
HANGARTNER CONSTRUCTION	TREE REMOVAL	4,850.00
IOWA D.A.R.E. ASSOCIATION	MEMBERSHIP DUES 2024	100
SPEE-DEE	SHIPPING	153.31
OSSIAN LUMBER COMPANY	GARAGE DOOR SEAL	30
CREATIVE PRODUCT	GLOVES POLICE	609.22
NORTHEAST IOWA TELEPHONE	TELEPHONE	499.67
WELLMARK BLUE CROSS	HEALTH INSURANCE	10,604.50
IROC	WEB DOMAIN RENEWAL	110
AVESIS 3RD PART	HEALTH INSURANCE	107.76
MODERN MARKETING INC	POLICE SUPPLIES	895.15
IMT INSURANCE	BOND INSURANCE	300
BASE	INSURANCE ADMIN	58
ELSBERND PEST CONTROL	PEST CONTROL	70
DEARBORN NATIONAL	INSURANCE	392.53
FARMERS UNION COOPERATIVE	FUEL	327.87
GUADALUPE MARTINEZ	TRANSLATION SERVICES	180
ACCESS SYSTEMS	COPY MACHINES AGREEMENT	421.4
KWIK TRIP INC.	FUEL	1,180.23
ROSA SUAR SUY	UTILITY REFUND	169.88
LYNCH DALLAS, P.C.	LEGAL FEES	4,581.44
ENAQUA	SWITCH WWTF	160.1
VISA	SUPPLIES CITY HALL	192.25
AKE SAFETY EQUIPMENT	FIRE EXTINGUISHER REFILL	446.95
DENNIS KOENIG	MILEAGE REIMBURSEMENT	23.58
CRYSTAL DUFFY	COMMUNITY H&S FEB 24	640
KLUESNER SANITATION LLC	GARBAGE COLLECTION	14,661.00
COLUMN SOFTWARE PBC	PUBLISHING	209.6
CREATIVE PRODUCT SOURCE	POLICE WORKBOOKS	31.5
SAN JUANITA MARTINEZ	TRANSLATION SERVICES	40
PAYROLL CHECKS	PAYROLL CHECKS 02/23/2024	16,986.83
PAYROLL CHECKS	PAYROLL CHECKS 03/01/2024	3,818.99
PAYROLL CHECKS	PAYROLL CHECKS 03/08/2024	16,927.24
	CLAIMS TOTAL	155,728.17

There being no further business on the agenda to come before the Council, Council Member Moody made a motion that the meeting be adjourned. The motion was seconded by Engstrom. Carried unanimously. Adjournment 9:21 p.m.

MAYOR

_____: ATTEST
CITY CLERK

Postville Public Library Claims of Feb 2024

2/1/2024	Biblionix Apollo	Software	\$ 1,540.00
2/1/2024	Carrie Sholly	Paychecks	\$ 1,406.66
2/1/2024	Crystal Duffy	Paychecks	\$ 1,194.09
2/1/2024	City of Postville	Paychecks	\$ 528.29
2/1/2024	Alliant Energy	Utilities	\$ 271.42
2/1/2024	Stephani Ortiz	Paychecks	\$ 268.52
2/1/2024	NEIT	Phone/internet	\$ 113.89
2/1/2024	Aura Hernandez	Paychecks	\$ 103.44
2/1/2024	Black Hills	Utilities	\$ 100.76
2/3/2024	Elan	\$727.53	
		Alliant - Utilities	\$ 281.62
		Misc	\$ 35.99
		books	\$ 211.65
		programming	\$ 198.27
2/3/2024	Tri-State	Copy machine	\$ 99.67
2/3/2024	Elsbernd Pest Control	Pest	\$ 35.00
2/16/2024	Mid-America publishing	Legal	\$ 25.17
2/16/2024	Baker & Taylor	Books	\$ 684.27
2/21/2024	Alliant Energy	Utilities	\$ 300.02
2/21/2024	Black Hills	Utilities	\$ 176.80
			\$ 7,575.53

POSTVILLE SWIMMING POOL CLAIMS OF FEBRUARY 2024

2/12/24	Column Software-Mid America Publishing		4.19
2/2/24	Iowa Dept of Inspection	Food License	150
2/2/24	Iowa Dept of Public Health	State License	35
2/27/24	Alliant Energy	Utility	27.61
	Total		216.8



