

REGULAR MEETING OF THE CITY COUNCIL OF POSTVILLE, IOWA  
May 13, 2024

1. A regular meeting of the City Council of Postville, Iowa, in the Council Chambers at 147 N. Lawler St. On May 13, 2024, beginning at 7:00 p.m. with Dennis Koenig presiding.
2. On call of the roll, the following Council Members were present: Larry Moore, Devora Klein-Mahr, Laurie Moody, Mary Engstrom and Rebecca Engelhardt. Absent: None.
3. Council Member Moore made a motion to approve the **agenda** as posted by the Clerk. Seconded by Engstrom. Carried 5:0.

The Pledge of Allegiance was recited by all in attendance.

4. Tara Hoffert, Community Insurance of Iowa presented the City Council with the 24/25 **ICAP insurance** renewal. The property portion has the largest increase of 30% which reflects what the insurance industry current trends. Discussion was held on increased deductibles and cost/actual value. The Council took the matter under advisement and will address at the June meeting.
5. Chris Hoffert, Hall Roberts Son requested permission for remove a lean to at 235 N Maple and widen the **intersection of Mott and Maple** from 30 ft to 45 ft at the cost of Hall Roberts Son. The widening is needed to accommodate turning truck traffic. Council Member Moore made a motion to approve the request to widen the approach on Mott/N Maple. Seconded by Engelhardt. Carried 5:0.
6. Ardie Kuhse informed the Council that Monona Economic Development had contracted the circus but was unable to host. The mayor had agreed for Postville to host the **Culpepper & Merriweather circus** on August 3, 2024 with two shows 2:00 p.m. and 4:30 p.m. with a 600-person capacity per show. The circus provides everything – tickets, marketing, porta potties, event insurance they request the host to sell tickets to the event which allows a percentage of the sales to the host community. Ms. Kuhse requested the Monona Economic Development be reimbursed the deposit of \$290 out of the ticket sales.
7. Val Reinke, Allamakee County Economic Development informed the Council of an **Allamakee County Child Care Coalition** being formed with assistance from Michelle Barness, UERPC and requested a representative from Postville attend.
8. Kermit Miller garage complaint- Mr. Miller was not present so the complaint was not addressed.
9. Crystal Duffy – Community Heart & Soul Project Coordinator via phone presented the council with the completed **Community Heart & Soul Action Plan**. Duffy invited the council and the public to a showing of the community heart and soul movie on June 6, 2024 at 6 p.m. at the fine arts center. Crystal also requested permission for the new comer group to store clothing and home goods in one of the apartments above city hall with donations given at the library. Direction was given to Duffy to present it to the library board to get permission if this is part of the librarian duties and agreement to have the library as a donation site. Then report back to the council at the June meeting regarding city hall storage space.
10. Chris Hackman, Waste Water Operator presented three bids for **roof replacement** at the Waste Water Treatment Facility. Allen Roofing-\$97,015 with fifteen- year warranty; Erickson Construction-\$88,909.41 no warranty; McGregor Roofing-\$109,052.80. Council heard from Allen roofing and Erickson Construction on their proposed bids. Council Member Moore made a motion to award the Waste Water Roof bid to Allen Roofing that offered the warranty. Seconded by Engstrom. Carried 5:0.
11. The council reviewed the **28E Agreement** with Allamakee County Treasurer to collect unpaid parking citations. The Council will take action once the County has reviewed.
12. The council reviewed the **28E Agreement** with the Postville Child Care for donated funds. The Council directed the clerk to send the Child Care Board for approval prior to action.
13. Council Member Engelhardt made a motion to adopt **Ordinance #696-24** an Ordinance Adding New Chapter 124 (Mobile Food Vendors) To the Postville, Iowa Code of Ordinances. Seconded by Moody. Ayes: Mahr, Moody, Engstrom and Engelhardt. Nays: Moore. Carried 4:1. A seconded hearing will be held on June 10, 2024
14. A public hearing was held on an application with the USDA Rural Development for financial assistance to purchase a police K-9 vehicle with equipment. No written comment was made and no citizen present made comment about the application. The hearing was closed. Council Member Engstrom made a motion to adopt **Resolution #1431-24** A Resolution in Support of USDA Rural Development Grant Application of the City of Postville and Postville Police Department. Seconded by Moore. The roll was called ayes: Moore, Mahr, Moody, Engstrom and Engelhardt. Nays: None. Carried 5:0.
15. Public Hearing was held on **Budget Amendment #3 FY 23/24**. No written or oral comments were made. The hearing was closed. Council Member Engstrom made a motion to adopt **Resolution #1433-24** A Resolution Approving the Budget Amendment #3 Fiscal year 2023-2024. Seconded by Mahr. The roll was called ayes: Moore, Mahr, Moody, Engstrom and Engelhardt. Nays: None. Carried 5:0.
16. Two bids were reviewed for replacement of the **key fob** system at city hall doors, Custom Alarm-\$7,968.55 and Wire Pro -\$5,990.01. Council Member Engelhardt made a motion to approve the low

bid of Wire Pro in the amount of \$5,990.01. Seconded by Moore. Ayes: Moore, Moody, Engstrom and Engelhardt. Nays: None. Abstain: Mahr (related party). Carried 5:0.

17. Council Member Moore made a motion to adopt **Resolution #1434-24** A Resolution Adopting Budget FY 24/25 Transfers. Seconded by Moody. The roll was called ayes: Moore, Mahr, Moody, Engstrom and Engelhardt. Nays: None. Carried 5:0.
18. Dave Palas, **Housing Inspector** was present requested an increase to what he charges for inspection fees. The original contract from 2019 is \$100 initial inspection; \$50 for reinspection. Palas purposed rate increase is \$150 initial inspection; \$75 reinspection; \$200 special inspection and \$30 per unit multi family units with a \$15 per unit reinspection charge. Council Member Engstrom made a motion to approve the increase effective once the contract is signed. Seconded by Moore. Carried 5:0.
19. Council Member Moody made a motion to approve the **consent agenda**
- a. Approval of the minutes of the meeting of April 8 2024 and April 22, 2024.
  - b. Departmental reports for the month of April 2024
    - (1) Treasurer and Clerk
    - (2) Police
    - (3) Swimming Pool
    - (4) Zoning Administrator
    - (5) Public Works
    - (6) Library
  - c. Claims and Transfers for May 13, 2024.
  - d. Tobacco Permit Renewal Casey's General Store.
  - e. Liquor License – Big Four Fair Society
  - f. Hometown Celebration Parade June 14<sup>th</sup> – Street Closures/Route.

Second Engstrom. Carried 5:0.

20. Council Member Moore made a motion to approve the **resolution** for money to pay claims. Seconded by Mahr. The roll was called ayes: Moore, Mahr, Moody, Engstrom and Engelhardt. Nays: None. Carried 5:0.

#### CASH RECEIPTS for month April 2024

GENERAL	251,598.49
LIBRARY	18,544.31
SWIMMING POOL	2.33
RUT	28,633.17
T&A	65,442.08
TIF	32,439.27
EMERGENCY	5,113.05
LOST	56,132.56
CAPITAL IMP	12,782.69
DEBT	54,106.29
WATER	136,926.74
SEWER	98,158.22
STORM WATER	2,941.15
TREE/LANDSCAPE	1,916.78

#### RESOLUTION FOR THE APPROPRIATION OF MONEY

BE IT RESOLVED by the City Council of the City of Postville, Iowa, that there is hereby appropriated out of any funds in the City Treasury not otherwise appropriated in payment of all bills and miscellaneous claims this day allowed:

GENERAL FUND	153,544.58
ROAD USE FUND	11,880.22
TRUST & AGENCY FUND	8,140.55
LOCAL OPTION SALES TAX FUND	10,343.94
WATER FUND	29,685.69
SEWER FUND	71,113.90

TRANSFERS - USDA IND WW Sewer to Sewer Sinking- \$27,844, 125 (TIF) to 600 (Water) - \$70,000; 001 (Gen) to 121 (LOST) - \$30,000; 670 (Tree Utility) to 001 (Gen) \$10,000.

Dated at Postville, Iowa, this 13th day of May 2024.

Attest: \_\_\_\_\_  
Clerk

\_\_\_\_\_  
Mayor

**CLAIMS OF MAY 13, 2024**

ALLAMAKEE-CLAYT	ELECTRIC SERVICE	927.06
ALLIANT ENERGY	ELECTRIC SERVICE	20,873.99
BLACK HILLS ENERGY	NATURAL GAS SERVICE	1,335.42
FIDELITY BANK-941	FED/FICA TAX	11,996.98
COMPLETE CLEANING	CLEANING	295
ELECTRIC MOTOR SHOP	LIFT STATIONS	154.5
HAWKINS INC.	CHEMICALS	2,392.69
IPERS	IPERS	8,040.96
IOWA ONE CALL	LOCATES	33.4
JOHN'S APPLIANCE	CHAIN SHARPENING	7
KEYSTONE LABORATORIES INC	WATER TESTING	72.25
LIBRARY BOARD	DONATION #3 FY 23/24	17,333.32
TREASURER - STATE OF IOWA	STATE TAXES	1,831.47
MUNICIPAL SUPPLY INC	MANHOLES/GASKETS	7,251.84
ELECTRIC PUMP	LIFT STATIONS	35,828.86
USA BLUE BOOK	SUPPLIES WWTF	146.5
UNITED STATES POST OFFICE	UTILITY BILLING EXPENSE	216.7
DAVY LABORATORIES	TESTING WWTF	2,202.10
ZIEGLER INC.	WWTF GENERATOR WARRANTY	2,650.00
CITY LAUNDERING CO.	FIRST AID SUPPLIES	483.94
U.S. CELLULAR	CELL PHONE SERVICE	1,112.41
GALLS INCORPORATED	UNIFORM	182.93
DAVE IMOEHL	FLAG POLE REIMBURSEMENT	71.88
CHRIS HACKMAN	UNIFORM REIMBURSEMENT	85.59
ALCOPRO INC.	MOUTHPIECE POLICE	326.71
ERDMAN ENGINEERING	WATER MAIN ENGINEERING	673
IAMU	SAFETY TRAINING DUES APR-JUN24	940
DECORAH ELECTRIC	BREAKER WELL #5	4,109.65
SPEER FINANCIAL	MSRB FILING	300
BLAZEK CORPORATION	PUMP LIFT STATION	360
T & K CAHOON INC.	OIL	362.17
MISSISSIPPI WELDERS	FIRE EXTINGUSER ANNUAL INSP	646.26
SPEE-DEE	SHIPPING	153.34
B & K HEATING &	UNPLUG SEWER MAIN	422.44
SMITTY'S OIL & TIRE, INC.	TIRE PATCH	18
NORTHEAST IOWA TELEPHONE	PHONE SERVICE	502.54
WELLMARK BLUE CROSS	HEALTH INSURANCE	10,604.50
AVESIS 3RD PART	HEALTH INSURANCE	140.28
MODERN MARKETING INC	TATTOOS	119.95
BASE	INSURANCE ADMIN	58
ELSBERND PEST CONTROL	PEST CONTROL	70
DEARBORN NATIONAL	INSURANCE	392.53
BENDA LAWN CARE	LAWN MOWING	1,150.00
FARMERS COOPERATIVE	FUEL	699.81
GUADALUPE MARTINEZ	TRANSLATION	20
GRAYBILL COMMUNICATIONS	USB CABLE POLICE	84
ACCESS SYSTEMS	COPY MACHINE AGREEMENT	267.54
KWIK TRIP INC.	FUEL	1,237.38
LYNCH DALLAS, P.C.	LEGAL FEES	3,367.80
VISA	GRINDER	1,221.11
KELTEK INCORPORATED	SCANNER KIT	590
EUROFINS ENVIRONMENTAL	TESTING SLUDGE	458.5
NEIA PUMPING SERVICE INC	SLUDGE HAULING	2,693.48
KLUESNER SANITATION LLC	GARBAGE COLLECTION	14,661.00
FRONTIER FIRE PROTECTION	FIRE CDS/DONATION	80,020.18
COLUMN SOFTWARE PBC	PUBLISHING	1,017.43
CREATIVE PRODUCT SOURCE	DARE SUPPLIES	954.36
U.S. POSTAL SERVICE	STAMPED ENVELOPES	2,459.15
HEIDY BADILLO	UTILITY REFUND	80.35
HEATHER BENTE	REIMBURSEMENT MILEAGE	107.2

DIAMOND VOGEL	PAINT	364.88
PAYROLL CHECKS	PAYROLL CHECKS ON 04/19/2024	16,524.01
PAYROLL CHECKS	PAYROLL CHECKS ON 05/01/2024	3,411.32
PAYROLL CHECKS	PAYROLL CHECKS ON 05/03/2024	17,593.22
	CLAIMS TOTAL	284,708.88
	GENERAL FUND	153,544.58

There being no further business on the agenda to come before the Council, Council Member Engstrom made a motion that the meeting be adjourned. The motion was seconded by Mahr. Carried unanimously. Adjournment 9:28 p.m.

\_\_\_\_\_: ATTEST  
MAYOR CITY CLERK

**POSTVILLE SWIMMING POOL CLAIMS OF APRIL 2024**

4/1/2024	Alliant Energy	Utility	24.97
4/8/2024	ACCO	Chemicals	528.35
4/8/2024	Column	Publishing	6.29
4/9/2024	Publishing	Help Wanted Ad 2024	70.2
4/9/2024	ACCO	Chemicals	239.2
4/26/2024	Alliant Energy	Utility	25.96
	Total		894.97

**Postville Public Library APRIL 2024**

4/1/2024	4694	Crystal Duffy	Paychecks	\$1,507.19
4/1/2024	4692	Carrie Sholly	Paychecks	\$1,235.88
4/1/2024	4696	Elan 997.91		
			DVDs	128.03
			Books	\$255.08
			Computer/copy machine	\$374.93
			Misc	\$213.12
			Magazines	\$26.75
4/1/2024	4693	City of Postville	Paychecks	\$612.99
4/1/2024	4695	Stephani Ortiz	Paychecks	\$435.46
4/1/2024	4691	Aura Hernandez	Paychecks	\$132.98
4/1/2024	4698	NEIT	Phone/internet	\$117.46
4/1/2024	4697	Elsbernd Pest Control	Pest control	\$35.00
4/5/2024	4701	Uline	Capital Improvements	\$274.68
4/5/2024	4700	Tri-State	Computer/copy machine	\$78.00
4/5/2024	4699	Mid-America publishing	Newspapers	\$71.27
4/17/2024	4702	Elsbernd Pest Control	Pest control	\$35.00
4/17/2024	4703	Iowa History Journal	Magazines	\$19.95
4/26/2024	4704	Alliant Energy	Utilities	280.55
4/26/2024	4705	Black Hills Energy	Utilities	\$129.83
4/26/2024	4706	Elan 101.59		
			Books	14.06
			Misc	22.58
			Magazines	39.98
			Programming	24.97
				\$6,065.74





