

REGULAR MEETING OF THE CITY COUNCIL OF POSTVILLE, IOWA  
November 13, 2023

1. A regular meeting of the City Council of Postville, Iowa, in the Council Chambers at 147 N. Lawler St. on November 13, 2023, beginning at 7:00 p.m. with Dennis Koenig presiding.
2. On call of the roll, the following Council Members were present: Rebecca Engelhardt, Mary Engstrom, Devora Klein-Mahr and Larry Moore. Absent: Ross Malcom.
3. Council Member Moore made a motion to approve the **agenda** as posted by the Clerk. Seconded by Engstrom. Carried 4:0.  
  
The Pledge of Allegiance was recited by all in attendance.
4. Darwin Johnson, Fire Chief informed the Council about a training burn to be held on the barn and small buildings at 432 N Lawler Street. The burn will happen weather permitting.
5. Andrew Moore, Farm Bureau Insurance, address the Council regarding the 33.62% increase to the Wellmark health insurance plan. The plan is a grandmother plan that is no longer cost effective for the city group. Moore presented two other options Wellmark Silver and Bronze plans with higher deductibles the city would self-insure that would be more cost-effective premium. Council Member Engelhardt made a motion to approve the Wellmark PPO silver plan. Seconded by Engstrom. Ayes: Engelhardt, Engstrom and Mahr. Nays: None. Abstain: Moore. Carried.
6. A public hearing was held on the **budget amendment FY 23/24** no citizen present made comment. Council Member Engelhardt made a motion to adopt Resolution #1410-23 A Resolution Adopting the Budget Amendment #1 FY 23/24. Seconded by Moore. The roll was called ayes: Engelhardt, Engstrom, Mahr and Moore. Nays: None. Carried 4:0.
7. Council Member Moore made a motion to approve **Resolution #1405-23** A Resolution Approving Transfer of Funds. Seconded by Engstrom. The roll was called ayes: Engelhardt, Engstrom, Mahr and Moore. Nays: None. Carried 4:0.
8. Crystal Duffy, Postville Community Heart & Soul Community Developer gave an overview of the Community Heart & Soul process and the statements. Duffy presented the statements to the city council in different languages. Council Member Engstrom made a motion to adopt **Resolution #1411-23** A Resolution of the City of Postville, Iowa Recognizing Our Postville Community Heart & Soul and The Discovery of What Matters Most to The Residents of Our Town. Seconded by Mahr. The roll was called ayes: Engelhardt, Engstrom, Mahr and Moore. Nays: None. Carried 4:0.
9. Crystal Duffy, Library Director shared with the Council the **library** stats and gave an overview of programs ran in the library.
10. Council Member Engelhart made a motion to adopt **Ordinance #694-23** An Ordinance Amending Chapter 65 (Stop or Yield Required) of the Postville, Iowa Code of Ordinances. Seconded by Mahr. The roll was called ayes: Engelhardt, Engstrom, Mahr and Moore. Nays: None. Carried 4:0. Council Member Mahr made a motion to waive the second and third reading and final adopt Ordinance #694-23. Seconded by Moore. The roll was called ayes: Engelhardt, Engstrom, Mahr and Moore. Nays: None. Carried 4:0. Mayor Koenig declared the Ordinance #694-23 adopted. Shmuel Raices thanked the City Council.
11. Council Member Engelhardt made a motion to adopt **Resolution #1412-23**, A Resolution Approving Radius Global Solutions Collection Contract between Radius Global Solution LLC and The City of Postville. Seconded by Engstrom. The roll was called ayes: Engelhardt, Engstrom and Mahr. Nays: Moore. Carried 3:1.
12. Council Member Mahr made a motion to approve the extension to June 30, 2024 of the Our Postville Community Heart & Soul **Community Developer Independent Contractor Agreement**. Seconded by Moore. Carried 4:0.
13. Discussion was held on the **Hardin Subdivision** reviewing the guidelines of development. Council gave direction to contact Erdman Engineering to get an engineering proposal.
14. Council Member Engstrom made a motion to approve the **Turner Hall Usage Policy**. Seconded by Engelhardt. Carried 4:0.
15. Council reviewed three usage requests for **Turner Hall**. Dave Koopman representing the Republican Caucus requested to pay the \$250 deposit closer to the date of the event with the policy change deposit need to be paid two weeks prior to the event. Mr. Koopman thanked the Council. Iowa State Extension requested to use Turner Hall at no charge as a government agency for a meeting for local beef producers. Council Member Moore made a motion to waive the rental fee for Iowa State Extension. Seconded by Mahr. Carried 4:0. Council Member Engelhardt made a motion to waive the rental fee for the Postville Child Care Fundraiser. Seconded by Mahr. Carried 4:0. No wine tasting allowed as alcohol is prohibited in the building.

16. Discussion was held on the need for a **land swap** with Four County Ag- Darrin Monroe. The city bike trail is on property owned by Mr. Monroe he is proposing to change the lot lines giving the City the trail and the city giving land along Williams Creek. Monroe is requesting the city pay for the paperwork and he will remove the culvert. Council Member Moore made a motion to approve the land swap with the City paying for the survey and Monroe paying for the culvert. Seconded by Mahr. Carried 4:0. Council Member Moore made a motion to approve the bid of Benzing Survey in an amount not to exceed \$2200. Seconded by Engstrom. Carried 4:0.
17. Council Member Mahr made a motion to adopt **Resolution #1413-23** A Resolution to subdivide the lot at 240 S Maple. Seconded by Engelhardt. The roll was called ayes: Engelhardt, Engstrom, Mahr and Moore. Nays: None. Carried 4:0.
18. K-9 Officer Sierra Fox addressed the council regarding a request to retire the K-9 Xena at the end of her shift November 14, 2023 at 3:00 a.m., over eight years Xena has assisted several area departments. Council Member Engelhardt made a motion to retire Xena at the end of the shift. Seconded by Engstrom. Carried 4:0. The Mayor and Council thanked Fox and Xena for her service with a standing ovation.
19. Council Member Engstrom made a motion to approve the **consent agenda**
- a. Approval of the minutes of the meeting of October 9, 2023.
  - b. Departmental reports for the month of October 2023
    - (1) Treasurer and Clerk
    - (2) Police
    - (3) Swimming Pool
    - (4) Zoning Administrator
    - (5) Public Works
    - (6) Library
  - c. Claims and Transfers for November 13, 2023.
  - d. Liquor License Renewal Jalapenos Mexican Cuisine.
  - e. Housing Updates
- Seconded by Engelhardt. Carried 5:0.
20. Council Member Moore made a motion to approve the **resolution** for money to pay claims. Seconded by Engstrom. The roll was called ayes: Engelhardt, Engstrom, Mahr and Moore. Nays: None. Carried 4:0.

CASH RECEIPTS for month October 2023

GENERAL	253,939.41
LIBRARY	18,550.34
SWIMMING POOL	12,500.79
RUT	28,101.36
T&A	62,849.14
TIF	24,542.03
DEBT	50,572.03
CAPITAL PROJECT	12,276.24
LOST	26,423.02
EMERGENCY	4,910.50
WATER	62,204.92
SEWER	82,269.40
STORM WATER	3,072.02
TREE/LANDSCAPE	1,950.52

RESOLUTION FOR THE APPROPRIATION OF MONEY

BE IT RESOLVED by the City Council of the City of Postville, Iowa, that there is hereby appropriated out of any funds in the City Treasury not otherwise appropriated in payment of all bills and miscellaneous claims this day allowed:

GENERAL FUND	78,673.94
ROAD USE FUND	12,583.44
TRUST & AGENCY FUND	8,519.22
LOCAL OPTION SALES TAX FUND	13,001.47
WATER FUND	26,105.15
SEWER FUND	29,451.30

TRANSFERS - USDA IND WW Sewer to Sewer Sinking- \$27,844.

Dated at Postville, Iowa, this 13th day of November 2023.

Attest: \_\_\_\_\_  
Clerk

\_\_\_\_\_  
Mayor

**CLAIMS OF NOVEMBER 13, 2023**

ALLAMAKEE-CLAYTON REC	ELECTRIC SERVICE	875.95
ALLIANT ENERGY	ELECTRIC SERVICE	26,571.31
BLACK HILLS ENERGY	NATURAL GAS SERVICE	330.83
FIDELITY BANK-941	FED/FICA TAX	12,665.22
COMPLETE CLEANING	CLEANING	295
HAWKINS INC.	CHEMICALS	979.59
IPERS	IPERS	8,219.72
IOWA ONE CALL	LOCATES	24.5
JOHN'S HARDWARE CENTER	SUPPLIES	122.67
KEYSTONE LABORATORIES INC	WATER TESTING	63.5
TREASURER - STATE OF IOWA	STATE TAX	1,753.68
SWIMMING POOL BOARD	DONATION FY 23/24	20,000.00
STOREY KENWORTHY	OFFICE SUPPLIES	157.08
VEENSTRA & KIMM	ENGINEERING SOLAR WWTF	1,417.50
ALLAMAKEE COUNTY RECORDER	RECORDING EASEMENT	27
UNITED STATES POST OFFICE	UTILITY BILLING EXPENSE	227.2
DAVY LABORATORIES	WWTF TESTING	2,110.40
ZIEGLER INC.	BATTERY	625.23
CITY LAUNDERING CO.	FIRST AID SUPPLIES	289.16
PETTY CASH-POLICY	POLICE POSTAGE	26.64
IRWA	MEMBERSHIP 2024	355
U.S. CELLULAR	CELL PHONE SERVICE	543.45
IA DIV OF LABOR SERVICES	BOILER INSPECTION	40
ERDMAN ENGINEERING	ENGINEERING WATER PROJECT	500
BACON CONCRETE	WATER LEAK AGRI	560
DECORAH ELECTRIC	FIBER HOOKUP SCADA	1,005.86
HANGARTNER CONSTRUCTION	TREE/STUMP REMOVAL	850
BLAZEK CORPORATION	SLUDGE TANK REPAIR	3,420.08
FISK FARM & HOME	SUPPLIES	59.99
SPEE-DEE	SHIPPING	166.21
B & K HEATING &	FURNACE SWITCH	144.58
NORTHEAST IOWA TELEPHONE	PHONE SERVICES	483.26
WELLMARK BLUE CROSS	HEALTH INSURANCE	11,826.73
AVESIS 3RD PART	HEALTH INSURANCE	136.17
MODERN MARKETING INC	SUPPLIES POLICE	708.6
BASE	ADMIN FEE	58
ELSBERND PEST CONTROL	PEST CONTROL	70
DEARBORN NATIONAL	INSURANCE	392.53
MID-AMERICA PUBLISHING	PUBLISHING	443.92

BLANCA CAMPOS	TRANSLATION	60
BENDA LAWN CARE	LAWN MOWING	1,725.00
MIDWEST PATCH	HI PERFORMANCE PATCH	744.5
FARMERS UNION COOPERATIVE	FUEL	1,739.60
ZACH STEFFANS	REIMBURSEMENT MILEAGE	118.56
LIBORIO HERNANDEZ	UTILITY REFUND	64.19
ACCESS SYSTEMS	COPY MACHINE AGREEMENT	252.33
TORKELSON-ELGIN	WIPER BLADES	32
GWORKS	TAX FORMS	144.39
SIERRA N. FOX	REIMBURSEMENT VET BILL K9	443.61
KWIK TRIP INC.	FUEL	1,261.44
LYNCH DALLAS, P.C.	LEGAL FEES	1,366.00
LEXIPOL LLC	WELLNESS AP POLICE	499
ENAQUA	CHEMICALS WWTF	3,524.00
ARROWHEAD SCIENTIFIC, INC	TESTING KITS	419.36
VISA	OWL CITY MTGS	1,880.97
JAMES CUNNINGHAM	REIMBURSEMENT	930.66
DENNIS KOENIG	MILEAGE REIMBUSEMENT	34.06
TIESKOTTER LAWN CARE	LAWN SPRAYING	1,490.00
CRYSTAL DUFFY	COMMUNITY H&S	540
KLUESNER SANITATION LLC	GARBAGE COLLECTION	14,661.00
LUIS SAJCAP	TRANSLATION	20
PAYROLL CHECKS	PAYROLL CHECKS 10/20/2023	17,613.10
PAYROLL CHECKS	PAYROLL CHECKS 11/01/2023	3,320.01
PAYROLL CHECKS	PAYROLL CHECKS 11/03/2023	16,904.18
	CLAIMS TOTAL	168,334.52

There being no further business on the agenda to come before the Council, Council Member Engstrom made a motion that the meeting be adjourned. The motion was seconded by Engelhardt. Carried unanimously. Adjournment 9:01 p.m.

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MAYOR

\_\_\_\_\_: ATTEST  
CITY CLERK

## Postville Public Library Claims Oct 2023

10/1/2023	Carrie Sholly	Paychecks	1,381.58
10/1/2023	Crystal Duffy	Paychecks	1,375.21
10/1/2023	City of Postville	Paychecks	644.71
10/1/2023	Stephani Ortiz	Paychecks	384.27
10/1/2023	Aura Hernandez	Paychecks	166.23
10/7/2023	Tri-State	Copy machine	142.41
10/7/2023	People Magazine	Magazines	135.00
10/7/2023	NEIT	Phone/internet	112.80
10/7/2023	Woman's World	Magazines	59.60
10/7/2023	Benda Lawn Care	Lawn/snow	50.00
10/7/2023	Mid America	Legal	12.05
10/20/2023	Baker & Taylor	Books	1,092.55
10/20/2023	Crystal Duffy Fayette County	Reimburse Travel	357.86
10/20/2023	Papers	Newspapers	67.99
10/20/2023	Elsbernd Pest	Pest Control	35.00
10/25/2023	Alliant	Utilities	372.66
10/25/2023	Elan \$52.56	Building Repair and Maintenance	36.16
		Office supplies	16.40
		Total	6,442.48

## POSTVILLE SWIMMING POOL OCTOBER 2023 CLAIMS

10/9/2023	Mid-America Publishing	Publishing	33.54
10/24/2023	Alliant Energy	Utility	26.71
	Total		60.25













