

REGULAR MEETING OF THE CITY COUNCIL OF POSTVILLE, IOWA
November 14, 2022

1. A regular meeting of the City Council of Postville, Iowa, in the Council Chambers at 147 N. Lawler St. On November 14, 2022, beginning at 7:00 p.m. with Dennis Koenig presiding.
2. On call of the roll, the following Council Members were present: Rebecca Engelhardt, Mary Engstrom Ross Malcom, Devora Klein-Mahr. Absent: Larry Moore.
* Moore arrived at 7:01 p.m.
3. Mayor Koenig removed item #9 Child Care and the curb cut request from the agenda. Council Member Engelhardt made a motion to approve the **agenda** as amended by the Mayor. Seconded by Engstrom. Carried 5:0.

The Pledge of Allegiance was recited by all in attendance.

Citizen Comments: Michael Coyle Administrator Veterans Memorial Hospital thanked the Postville Community for the support on the Public Measure vote from City to County conversion. Crystal Duffy, Postville Library Director and Community Heart and Soul Community Developer requested a couple of council members join the Community Heart and Soul Committee. Bob Schroeder addressed the Council and Community with a letter of support from law abiding citizens that continue to support Police Chief Ellis and all law enforcement in the Postville community.

4. The Council reviewed a letter of **resignation** from the Fire Chief Ben Heitland which was effective November 7, 2022. The Council thanked him for his service. The Assistant Chief Dominick Schnuelle will assume the duties until the April 2023 election.
5. Council Member Malcom made a motion to approve the appointment of **membership** to the Postville Fire Department of Levi Malinas and Tanner Heins. Seconded by Moore. Carried 5:0.
6. Andrew Moore, Farm Bureau Insurance addressed the Council on the City **health insurance renewal** the premium will increase 17.93% effective January 2023. Discussion was held on the insurance pool, increased cost in the insurance market, and factors that affect costs. Council Member Engstrom made a motion to approve the renewal with Wellmark. Seconded by Engelhardt. Carried 5:0.
7. **Miguel Resendiz**- 149 S. Lawler St. filed a complaint regarding 149 S. Lawler which he wanted to move the church from 145 S. Lawler. The Council informed Mr. Resendiz that churches are no longer allowed in any commercial districts and the current church location in the commercial district is grandfathered as it was allowed by the Board of Adjustment. Once it is vacated the church allowance is no more, therefore the 149 S. Lawler property cannot operate as a church per City code regulations.
8. Council Member Engelhardt made a motion to approve the bid for **financial auditing** services from O'Conner, Brooks Co. for a three- year contract ending in June 30, 2025 in the amount of \$70,125 total for the three years. Seconded by Moore. Carried 5:0.
9. Council Member Engelhardt made a motion to adopt **Ordinance #701-22**, An Ordinance to Amend the Municipal Code of the City of Postville, Iowa by Adopting Chapter 63A Concerning Automated Traffic Enforcement. Seconded by Malcom. The roll was called ayes: Engelhardt, Engstrom and Mahr. Nays: Malcom and Moore. Carried 3:2. Council Member Engelhardt made a motion to waive the second and third reading and final adopt Ordinance #701-22. Seconded by Mahr. The roll was called ayes: Engelhardt, Engstrom, Mahr and Moore. Nays: Malcom. Carried 4:1.
10. Council Member Moore made a motion to approve the Bond Attorney Engagement Agreement of Ahlers Cooney. Seconded by Engstrom. Carried 5:0.
11. Council Member Engstrom made a motion to adopt **Resolution #1365-22**, A Resolution Fixing date for a Meeting on the Authorization of a Loan Agreement and the issuance of not to exceed \$400,000 Taxable General Obligation Capital Loan Notes of the City of Postville, State of Iowa (for General Corporate Purpose) and Providing for Publication of Notice Thereof. Seconded by Moore. The roll was called ayes: Engelhardt, Engstrom, Malcom, Mahr and Moore. Nays: None. Carried. 5:0.
12. Discussion was held on the bidding instructions for 261 W. Stoneman lot the clerk was directed to inform the public in the instructions of a \$5,000 minimum bid requirement. Council Member Engstrom made a motion to adopt **Resolution #1366-22**, A Resolution setting a date for a public hearing for sale of property by bid process (W. Stoneman). Seconded by Engelhardt. The roll was called ayes: Engelhardt, Engstrom, Malcom, Mahr and Moore. Nays: None. Carried. 5:0.
13. Council Member Malcom made a motion to adopt **Resolution #1367-22** A Resolution Setting a date for a public hearing for sale of property by bid process (Diversity Garden) Seconded by Moore The roll was called ayes: Engelhardt, Engstrom, Malcom, Mahr and Moore. Nays: None. Carried. 5:0.
14. Council Member Engelhardt made a motion to adopt **Resolution #1368-22**, A Resolution Proposing the Implementation of Seven Percent Hotel/Motel Tax in the City of Postville, Iowa and Authorizing the

Submission of the Proposed Implementation to Electorate of the City of Postville, Iowa. Seconded by Malcom. The roll was called ayes: Engelhardt, Engstrom, Malcom, Mahr and Moore. Nays: None. Carried. 5:0.

15. Council Member Moore made a motion to adopt **Resolution #1369-22**, A Resolution to Appoint a Representative and Alternate Representative to the Clayton County E-911 Service Board. Seconded by Engstrom. The roll was called ayes: Engelhardt, Engstrom, Malcom, Mahr and Moore. Nays: None. Carried. 5:0.
16. Council Member Engstrom made a motion to adopt **Resolution #1364-22**, A Resolution Approving Annual Urban Renewal Report FY 21/22 Authorizing the City Clerk to Submit Electronically. Seconded by Engelhardt. The roll was called ayes: Engelhardt, Engstrom, Malcom, Mahr and Moore. Nays: None. Carried. 5:0.
17. Council Member Engstrom made a motion to approve the **consent agenda**
 - a. Approval of the minutes of the meeting of October 10 2022 and Special Meeting of October 19, 2022.
 - b. Departmental reports for the month of October 2022
 - (1) Treasurer and Clerk
 - (2) Police
 - (3) Swimming Pool
 - (4) Zoning Administrator
 - (5) Public Works
 - (6) Library
 - (7) Fire Department
 - c. Renewal Application Jalapeno Mexican Cuisine Class Liquor license.
 - d. Claims and transfers for November 14, 2022.
 - f. Mortgage Release DeHaro & Moshe & Chana Roth.
 - g. Review Budget Amendment FY 22/23
 - h. Change Order # 2 and 3Rev -Greene St Sanitary Sewer Project.
 - i. Pay Request #1 Bacon Concrete in the amount of \$165,134.70 Green St Sanitary Sewer Project

Seconded by Malcom. Carried 5:0.

18. Council Member Engelhardt made a motion to approve the **resolution** for money to pay claims. Seconded by Malcom. The roll was called ayes: Engelhardt, Engstrom, Malcom, Mahr and Moore. Nays: None. Carried 5:0.

CASH RECEIPTS for month October 2022

GENERAL	169,398.39
LIBRARY	16,721.83
SWIMMING POOL	11.04
RUT	28,830.03
LOST	23,404.17
EMERGENCY	4,362.36
CAPITAL IMP.	10,905.79
DEBT	25,860.47
WATER	65,938.50
SEWER	86,107.13
STORM WATER	2,898.59
TREE/LANDSCAPE	1,889.08

RESOLUTION FOR THE APPROPRIATION OF MONEY

BE IT RESOLVED by the City Council of the City of Postville, Iowa, that there is hereby appropriated out of any funds in the City Treasury not otherwise appropriated in payment of all bills and miscellaneous claims this day allowed:

GENERAL FUND	95,604.68
ROAD USE FUND	13,779.72
TRUST & AGENCY FUND	11,095.41
EMERGENCY FUND	51.8
LOCAL OPTION SALES TAX FUND	71,923.15
BUSINESS PARK TIF PROJECT FUND	45,000.00
AMERICAN RESCUE FUNDS FUND	167,584.70
WATER FUND	52,036.17
SEWER FUND	67,882.67
STORM WATER UTILITY FUND	6,730.00

TRANSFERS - USDA IND WW Sewer to Sewer Sinking- \$27,844, Interfund transfer Water to Water Sinking \$9,500.

Dated at Postville, Iowa, this 14th day of November 2022.

Attest: _____
Clerk

Mayor

CLAIMS OF NOVEMBER 14, 2022

ALLAMAKEE-CLAYT	ELECTRIC SERVICE	767.94
ALLIANT ENERGY	ELECTRIC SERVICE	20,536.32
BLACK HILLS ENERGY	NATURAL GAS SERVICE	956.67
CENTURY LINK	TELEPHONE SERVICE	87.92
FIDELITY BANK-941	FED/FICA TAX	11,472.54
COMPLETE CLEANING	CLEANING	295
HAWKINS INC.	CHEMICALS	1,663.50
IOWA LEAGUE OF CITIES	2022 BUDGET WORKSHOP	50
IPERS	IPERS	7,470.83
IOWA ONE CALL	LOCATES	58.5
JOHN'S HARDWARE CENTER	SUPPLIES	181.95
KEYSTONE LABORATORIES INC	WATER TESTING	133.75
TREASURER - STATE OF IOWA	STATE TAXES	1,881.00
CONTINENTAL RESEARCH CORP	TUFF STUFF STREETS	341.72
STOREY KENWORTHY	OFFICE SUPPLIES	37.8
ELECTRIC PUMP	SERVICE AGREEMENT	1,350.00
VEENSTRA & KIMM	GREEN ST SANITARY SEWER	2,450.00
UNITED STATES POST OFFICE	UTILITY BILLING EXPENSE	278.12
DAVY LABORATORIES	TESTING	1,786.35
ZIEGLER INC.	GENERATOR AGREEMENT	16,446.66
CITY LAUNDERING CO.	FIRST AID	195.66
IRWA	MEMBERSHIP DUES 2023	275
U.S. CELLULAR	CELL PHONE SERVICE	1,108.62
GALLS INCORPORATED	POLICE UNIFORM	312.95
BACON CONCRETE	GREENE ST SANITARY SEWER	230,787.70
DECORAH ELECTRIC	SCADA WATER PLANT	300
BLAZEK CORPORATION	SLUDGE PUMP REMOVAL	1,530.00
FISK FARM & HOME	UNIFORM BLAKE	234.95
T & K CAHOON INC.	OIL BATTERY FILTER	227.23
SPEE-DEE	SHIPPING	141.04
T&W GRINDING	GRINDING COMPOST	2,548.12
TORKELSON- WAUKON	2500 RAM BRAKES	935.05
B & K HEATING &	WATER HEATER WWTF	975.45
NORTHEAST IOWA TELEPHONE	COMPUTER REPAIR	841.83
WELLMARK BLUE CROSS	HEALTH INSURANCE	12,983.13
AVESIS 3RD PART	HEALTH INSURANCE	164.27
MODERN MARKETING INC	DARE SUPPLIES	397.22
BASE	INSURANCE ADMIN	58
ELSBERND PEST CONTROL	PEST CONTROL	70
DEARBORN NATIONAL	INSURANCE	392.53
TOWN & COUNTRY SANITATION	GARBAGE COLLECTION	22,751.40
OLSGARD AUTO SALES & SERV	WESTERN PLOW BLADES	556
MED COMPASS	FIRE PHYSICALS	1,000.00
MID-AMERICA PUBLISHING	PUBLISHING	395.33
NESS PUMPING	PUMP LIFT STATION	560
MIDWEST PATCH	BLACKTOP	1,872.50
FARMERS UNION COOPERATIVE	FUEL	1,846.24

BAUER BUILT INC.	TIRES CHARGER	269.38
CASEY'S GENERAL STORES	FUEL	153.11
GRAYBILL COMMUNICATIONS	EQUIPMENT INTALL 2022 RAM	13,330.60
ACCESS SYSTEMS	COPY MACHINE LEASE	305.77
TORKELSON-ELGIN	VEHICLE MAINTANCE	1,070.03
AQUAFIX	CHEMICALS	5,682.67
GWORKS	ANNUAL LICENSE FEE 2023	3,003.00
KWIK TRIP INC.	FUEL	1,701.16
COAST TO COAST SOLUTIONS	DARE SUPPLIES	264.05
LYNCH DALLAS, P.C.	LEGAL SERVICES	1,321.50
ENGINEERED EQUIPMENT	FILTER/OIL WWTF	773.6
NORTH IOWA K-9	K-9 CERTIFICATION	200
CLINE'S SERVICES	CAMERA STORM FIDELITY ALLEY	480
VISA	WATER CONFERENCE TRAINING	335.82
QC ANALYTICAL SERVICES	MICROSCOPY TESTING	400
KELLY ESTATE TRUST ACCOUT	EARNEST MONEY	45,000.00
NEIA PUMPING SERVICE INC	SLUDGE HAULING	6,226.20
DEVIN HUMPAL	PUMP RENTAL	375
CRYSTAL DUFFY	COMMUNITY H&S HOURS 5.5	110
JENNIFER VEGA	TRANSLATION SERVICES	20
CLARK EQUIPMENT	TOOLCAT	64,018.06
PAYROLL CHECKS	PAYROLL CHECKS ON 10/21/2022	15,404.86
PAYROLL CHECKS	PAYROLL CHECKS ON 11/01/2022	2,621.90
PAYROLL CHECKS	PAYROLL CHECKS ON 11/04/2022	16,914.80
	CLAIMS TOTAL	531,688.30

There being no further business on the agenda to come before the Council, Council Member Malcom made a motion that the meeting be adjourned. The motion was seconded by Engstrom. Carried unanimously. Adjournment 8:49 p.m.

_____: ATTEST
MAYOR CITY CLERK

POSTVILLE SWIMMING POOL CLAIMS OF OCTOBER 2022

10/11/2022	Mid-America Publish	Claims Aug 2022	41.09
10/19/2022	John's Hardware	Supplies	14.66
10/27/2022	Koby Bohr	reimburse Training	175
10/27/2022	Samuel Acevedo	reimbue Training	175
10/27/2022	Aura Hernandez	reimburse Training	175
10/27/2022	Nora Malcom	reimburse Training	175
10/27/2022	Marleni Soy	reimburse Training	175
10/27/2022	Josiah Minikwu	reimburse Training	175
10/27/2022	Lindsey Weller	Reimburse Training	175
10/27/2022	Gage Wilker	Reimburse Training	175
	TOTAL		1455.75

Postville Public Library October 2022 Claims

10/1/2022	4357	Cindy Berns	Wages	\$1,521.08
10/1/2022	4359	Crystal Duffy	Wages	\$1,288.49
10/1/2022	4361	Midwest Tape	books	\$1,000.00
10/1/2022	4356	Carrie Sholly	Wages	\$960.08
10/1/2022	4358	City of Postville	Wages	\$752.85
10/1/2022	4362	NEIT	telephone/internet	\$111.40
10/1/2022	4363	Tristate	copier	\$81.08
10/1/2022	4364	Mid America	legal	\$22.77

10/4/2022	4366	DEMCO	Office supplies	\$142.96
10/4/2022	4367	Good Old Days	magazines	\$32.10
10/4/2022	4365	Crystal Duffy	books	\$17.30
10/15/2022	4369	Baker & Taylor	Books	\$1,035.09
10/15/2022	4372	National Pen Co	Office supplies	\$291.93
10/15/2022	4373	People	magazines	\$118.04
10/15/2022	4370	Clara Lensing	misc. party supplies	\$79.58
10/15/2022	4377	Storey Kenworthy	Office supplies	\$72.16
10/15/2022	4368	A & S Lawn Care	Building	\$72.00
10/15/2022	4375	Quick & Easy Quilts	magazines	\$29.95
10/15/2022	4374	Pioneer Woman	magazines	\$24.00
10/15/2022	4371	Mid America	newspaper	\$79.57
10/29/2022	4376	Reader's Digest Large	magazines	\$22.00
10/29/2022	4381	Crystal Duffy	travel	\$448.73
10/29/2022	4378	Alliant Energy	electric	\$331.48
10/29/2022	4385	NEIT	telephone/internet	\$111.77
10/29/2022	4379	Black Hills Energy	gas	\$99.65
10/29/2022	4382	Elan 74.57	Office supplies	\$74.57
10/29/2022	4380	Cook's Illus.	magazines	\$39.17
10/29/2022	4383	Elsbernd Pest Control	pest	\$35.00
	4384	Mid America	legal	\$10.40

\$8,905.20
